



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		ACHARYA ATRE DEVELOPMENT TRUST COLLEGE OF ARTS
Name of the head of the Institution		Dr. Shushma Ravindra Chaphalkar
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		02115295054
Mobile no.		9421056581
Registered Email		naacinfo@spcollegejejuri.edu.in
Alternate Email		s.p.collegejejuri@gmail.com
Address		A/P- Jejuri, Chinchabaug, Kadepathar Road,
City/Town		Jejuri
State/UT		Maharashtra
Pincode		412303

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr. Balaji Govindrao Natkare			
Phone no/Alternate Phone no.		02115253247			
Mobile no.		9421056581			
Registered Email		prof.natkare@gmail.com			
Alternate Email		prof.natkare12@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://spcjajuri.edu.in/			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		https://spcjajuri.edu.in/iqac/			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	C	1.96	2018	02-Nov-2018	01-Nov-2023
1	B	7100	2004	16-Feb-2004	15-Feb-2009
6. Date of Establishment of IQAC			20-Jun-2003		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		
Teacher Training Workshop	04-Feb-2019		60		

for Higher Secondary School Teachers	01	
Communication Course for Students	06-Jan-2019 10	50

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

To promote quality in the institution at various levels for better academic and administrative support IQAC has dedicated through mobile app. As an extension of the IQAC initiative, departments have conducted lectures sessions for Subjects specific papers along with the general Papers. Teachers were encouraged to participate in staff development programs conducted in neighbouring colleges on quality enhancement in accordance with NAAC guidelines. ParentTeacher Meetings to strengthen students' academic progression in newly introduced syllabus. Teachers were encouraged to provide model answers to the questions probable asked in the university examination.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
IQAC calendar	IQAC sets a calendar of academic and qualityimproving activities for teachers, nonteaching staff, and students at the start of each academic year
College website updated	Stakeholders are made aware of all information about all academic activities
Remedial classes of library work for absentees and weak students.	More than 90% of results were achieved in the University examinations
Feedback from all stakeholders	IQAC collects feedback from stakeholders and submits an analysis to the academic council for Heads and Principal to act on. Feedback analysis is also presented at Governing Body meetings and reported to the institution by BOS and BOE members for curriculum enrichment.
Faculty development to enhance their soft skills	100% of the faculty attended the programs to enhance their academic skills through Zoom App.
Environment and energy audits	Maintain environmental standards as per regulatory norms
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Local Manegement Committee	20-Jun-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

22-Dec-2018

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution makes sure the process of effective curriculum delivery through a meticulously planned and documented process. UG courses of B.A. and B.Com. are run by the college. These courses are of annual pattern implemented in 2013. Procedure of Effective Curriculum Delivery: Information about curriculum to the students is provided by introducing them university web-link on college website and prospectus. The distribution of the teaching workload is done by conducting the meeting of the respective heads of the departments. As per distributed workload, the departmental and individual timetable is prepared for smooth conduct of the lectures and practical. The timetable is displayed to the students on the college notice board and departmental notice boards. The teachers are handed over the individual timetables. The teaching plan is made through the teaching diaries. The annual patterns are planned accordingly for UG courses. As per the recommendations of the university in the syllabi, the theory and practical schedules are executed as per individual and departmental timetables. The internal evaluation is done through the term-end examinations, practical, projects, field works and assignments. The study tours, field trip, industrial visits are arranged to facilitate the curriculum aspects to enhance the life skills among students. The lecture series, poster exhibitions, workshops, remedial teaching for slow learners, bridge courses, soft skill development programmes and quiz competitions like talent hunts are conducted to cope up with the course outcomes designed by the university and institution.

The institute ensures effective curriculum delivery through well planned process to get desired Programme Outcomes (POs) and Course Outcomes (COs). The IQAC plays prominent role in ensuring the documentation of the teaching diaries as per plan and its execution. The feedbacks on curriculum are taken into consideration while distribution of the teaching workload. The IQAC ensures the plan of curricular, co-curricular and extracurricular activities in the beginning of the year. The academic calendar is prepared to incorporate with academic flexibility. The teaching plan and execution is being checked by the head of the departments and submitted to IQAC at the end of the academic year. The adjustment of the lectures of the teachers, who are on casual leave, duty Leave, medical leave is done.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
English Communication Skills	--	01/01/2019	10	Improvement of professional communication skills in English	Language Skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction

No Data Entered/Not Applicable !!!

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Marathi	15/06/2018
BA	Hindi	15/06/2018
BA	English	15/06/2018
BA	Political Science	15/06/2018
BA	Psychology	15/06/2018
BA	Economics	15/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	25	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Industrial Visit to Jejuri MIDC	50
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Our college has designed a Feedback Mechanism focusing on five aspects such as Student, Alumni, Parent, and Employers and Teachers for overall development of the institution. This feedback system is based on overall college functioning, teaching learning process, infrastructural development, learning environment, support services and functioning of the other cells in the college. Feedbacks are collected, analysed and suggestions are implemented. Students' Feedback:

The feedback is obtained through the Questionnaire filled by the students in every academic year. The information is used for the improvement of the course and teaching in future. The student's feedback is also obtained orally in the meetings of Students Council and through classrooms also. The student's representatives raise their problems and difficulties regarding the conduct of the course and teaching in the presence of the Head of the Institute and the concerned subject Heads are informed to take necessary action immediately.

Alumni's Feedback: Alumni feedback is obtained through the interaction and written format during the meeting. The prominent Alumni are invited for the various meetings and activities conducted on curricular, extracurricular and extension activities by the college throughout the year. Their suggestions and guidance are kindly considered by the college management.

Parents' Feedback: The feedback of the parents is obtained in their direct interaction with the Principal and Teachers. The Parent-Teacher meetings are conducted in the college. The interaction in the meeting provides a platform to share the views of parents on the overall functioning of the college. The suggestions and observations of the parents are sincerely and seriously considered by the management and the teaching/non-teaching staff.

Employer's feedback: The feedback of the Management is obtained throughout the academic year in their meetings scheduled with the staff on different occasions. The suggestions and observations of students, alumni, parents and teaching/non-teaching staff are kindly considered by the employers and the decisions regarding the introduction of new courses is unanimously taken.

Teachers' Feedback: The feedback of teacher is obtained to cover teaching learning process, approach towards students, teaching learning facilities, and curriculum designed by the university. In the teacher feedback we have emphasized on teachers innovative, use of ICT in the teaching methodologies interactive teaching methods in the regular teaching learning process. All these collected feedback forms are analysed and reported to the Head of the institute, IQAC and the Management members for corrective measures and all the major suggestions are implemented for the overall improvement of the institution. It is communicated to the individual teacher for further enhancement.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	First Year Bachelor's Degree of Arts	240	Nil	Nil
BCom	First Year Bachelor's Degree of Commerce	120	Nil	Nil
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses

2018	Nil	0	16	0	0
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2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
16	10	3	3	0	8
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

1. College has students mentoring system. 2. In mentoring system every faculty is assigned particular number of students to monitor their all academic achievements and challenges. 3. The mentors sort out the personal issues, academic and non-academic problems of their mentees. 4. The students are guided regarding teaching-learning evaluation system. 5. The mentors of the respective students inform the students regarding academic, curricular and extra-curricular activities. 6. The mentor is able to interact with the individual students meaningfully and guide students towards the better future.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
598	16	1:37

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
16	16	0	4	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	00	Assistant Professor	00
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	TYBA	Third Year	16/04/2019	17/05/2019
BA	SYBA	Second Year	14/04/2019	19/06/2019
BA	FYBA	First Year	15/02/2019	17/05/2019

BCom	TYBCOM	Third Year	30/03/2019	17/06/2019
BCom	SYBCOM	Second Year	30/03/2019	17/06/2019
BCom	FYBCOM	First Year	02/05/2019	11/06/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The mechanism Continuous Internal Evaluation is followed by the College as per norms of the affiliating university (SPPU). The Internal assessment of theory courses comprises 1.Mid-term test 2.Class test 3.Group discussion 4.Open book test /Surprise test 5. Oral Exam 6. Assignments 7.Seminar presentation 8. Library notes 2.Practical Courses: It is a continuous evaluation process. Students are evaluated on the basis of the following: 1.Performance assessment of each experiment on the basis of attendance, punctuality, journal completion, practical skills, results, oral and analysis. 2.Test on practical is conducted before the annual examination

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution plans the Curricular, Co-curricular and Extra-curricular Activities in the Academic Calendar. The adherence to the academic calendar and teaching plan are ensured while preparation of Continuous Internal Examinations. The IQAC compiles the inputs received from the various departments and a comprehensive plan is prepared and uploaded on the college website. The stakeholders are aware of the CIE of every Institution in the college. The adjustment in dates is sometimes made subject to the examination schedule of the affiliating University. The students are informed accordingly through notices, announcements in the classroom, departmental blogs, and college website and whatsapp messages.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://spcjjeuri.edu.in/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	Marathi	13	12	92
BA	BA	Hindi	14	12	85
BA	BA	English	15	14	93
BA	BA	Politics	25	20	80
BCOM	BCom	Banking and Finanace	30	29	96
BCOM	BCom	Cost Works and Accounting	27	25	92

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://spcjajuri.edu.in/igac/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	00	00	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop for Primary Teachers of Purandar Taluka	Department of Exatra Mural Activities	15/02/2019
Workshop on Developing Professional Skills	Department of English	23/02/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
00	00	00	Null	00
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
00	00	00	00	00	Null
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	English	4	Null
International	Marathi	5	Null
International	Hindi	3	Null

International	Politics	3	Nil
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Hindi	1
Marathi	1
Politics	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
00	00	00	2018	0	00	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
00	00	00	2019	0	0	00
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	4	2	1
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Vermiculture Project	NSS	2	50
Tree Plantation	NSS	2	100
Help to Flood Affected People	NSS	10	100
Democracy Awareness	Student Welfare	2	100
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies

during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
00	00	00	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Democracy Forthweek activity	NSS and Student Welfare	Democracy Forthweek activity	4	100
Health Awareness	NSS and Student Welfare	Aids Awareness	4	100
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
00	00	00	00
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
000	Null	Null	Null	Null	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Vridhhi ERP Software	20/06/2018	Administrative Work	550
Khalan Institute of fashipon deigion and technology	31/07/2018	Certificate Course in Fashion Designing	50
Gram Gaurav Pratisthan Saswad	24/07/2018	For the Development of Organic farming, Health and Education	25

Ascent Software Solutions	24/04/2018	Talley	75
Login Education Institute	04/01/2018	For Academic cdevelopment	75
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
No Data Entered/Not Applicable !!!	

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Classrooms with Wi-Fi OR LAN	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Null	Null	Null	2023

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
0	0	0	Null
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co	Computer	Internet	Browsing	Computer	Office	Departme	Available	Others
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	Computers	Lab		Centers	Centers		Centers	Bandwidth (MBPS/GBPS)	
Existing	16	1	2	1	1	1	7	100	0
Added	4	0	0	0	0	0	0	0	0
Total	20	1	2	1	1	1	7	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	https://spcjuri.edu.in/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
4.5	4	5	4

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The books, equipment, instruments are procured by inviting quotations. The college procures printed stationary, journals, brochure, and prospectus from private press by inviting quotations. The procured dead stock is entered in respective register. Dead stocks of the college include computers, printers, equipment, sport equipment, UPS, capital assets, etc. The maintenance of ICT based equipment is done by the College Hardware and Network Engineer. The College Website, Vruddhi and UPS are renewed regularly. Management has appointed an Electrician to look after the Electrical maintenance. Safety Measures of Instructions to Students (Dos and Don'ts) are displayed on notice board. CCTV and Fire Extinguisher is maintained regularly. The campus is regularly maintained.

<https://spcjuri.edu.in/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	00	0	0
Financial Support from Other Sources			
a) National	00	0	0
b) International	00	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Pre Marriage Counsciling Workshop	08/09/2018	50	01
Youth Education	25/09/2019	100	01
Commercial Skills in Computer	10/10/2019	50	01
Professional Guidance Workshop	15/02/2019	75	01
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Competitive Examination Lectures	75	75	0	4
2019	How to Prepare for Competetive Examination	75	75	0	4
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Ureka	18	10	00	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
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	higher education				
2018	124	111	111	Waghire College Saswad	78
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
SET	0
Civil Services	0
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	00	National	Null	Null	Null	Null
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students' Council: The Students' Council is formed in every academic year as per guidelines laid down by SPPU, Maharashtra Universities Act, (M.U.A.) 1994 section 40 and Maharashtra Public Universities Act, 2016 Mah. Act No. VI of 2017. Composition of Students' Council: Principal as a Chairman. Student Welfare Officer as a Secretary, NSS Program Officer. Director of Physical Education. Annual Examination Topper from each class. Principal nominated one teacher and two girl students. Each one student from NSS, cultural and sports nominated by respective coordinators. A University Representative is elected from all the nominated Students Representation of students on following academic administrative bodies: UR as a Student Representative in IQAC Library Advisory Committee Anti ragging Committee Students Grievance Cell Representation of members from students' council on following Committees: Members from students' council as a Student Representative in NSS and Cultural Committee. The Student Council involves in the academic, co-curricular and extracurricular activities. The students involve actively in decision making to organize activities such as Annual day, Sports Activities, Cultural Activities, NSS camp, and extension activities.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The college has a registered Alumni Association (Registration No: MH/132/2018/Pune). Dr. Bebi Kolte is appointed as coordinator of the Alumni Association and she coordinates to conduct the meetings. The General Meeting is conducted once in a year. This year, the former principal of our college, Dr. Archana Dhekane was invited and felicitated on 02/10/2021. Around hundred Alumni attended the meeting. Their feedback is obtained through the feedback forms and the interaction during the meeting. The prominent Alumni are invited to speak on various aspects of Curricular, Extracurricular and Extension activities conducted by the college throughout the year. Their suggestions and guidance are kindly considered by the College Management. In the registered Alumni Association there is an executive council office bearers i.e. Mr. Vitthal Sonawane, Mr. Shivaji Rane, Mr. Somnath Ubale and Miss. Shushma Prabhale and they continually support to the overall development of the institute. They are invited for regular meetings and programmes like Annual Gathering, Foundation Day, College Convocation Programme, Lecture Series and other functions organized by the institute. Whenever, it is required, the financial assistance is provided by some of our prominent alumni. The prominent members of alumni donated cement and rocks to build a compound wall.

5.4.2 – No. of enrolled Alumni:

700

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

02

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Principal as the Head of the Institution decentralizes the authority and responsibilities as follows: IQAC, Steering Committee, Vice Principal, Administrative Staff, Heads of the Departments and Support Facilities, and College Committees through these performing and responsible components, the institution executes the policies decided by the competent authority. Participative Mechanism of the Institution: The committees are formed for the smooth conduct of the activities of the college. The composition of the committees is ensured by incorporating all the teaching and administrative staff. A student representation is also acknowledged in the committees. All these stakeholders collectively play a significant role for the academic development of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	1) Teachers are encouraged to involve actively in university curriculum design. 2) Teachers participate in syllabus restructuring programmes,

	prior to student suggestions.
Teaching and Learning	1) Teachers are proactively involved to update and upgrade their knowledge through participation in seminars, workshops and conferences. 2) Use of ICT facilities 3) Number of Add-on Courses are run. 4) Mentoring of Students through student teacher association as well as student feedback mechanism.
Examination and Evaluation	1) An independent examination cell is activated and a separate College Examination Officer appointed to monitor continuous evaluation. 2) Performance of the students is evaluated through tests, tutorials, project work, group discussion, seminars, orals etc.
Research and Development	The faculty are promoted to research work as well as avail research schemes and financial assistance.
Admission of Students	An admission committee assists centralized admission to UG courses on the first come first and eligibility basis.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	College administration is monitored through the ERP URL: http://www.spcj.vriddhionline.com/ as follows: 1. Library Management: The database of library members, library resources and staff are managed in this module. Library transactions are also monitored through the module.
Finance and Accounts	Account is maintained through Talley software.
Student Admission and Support	ERP URL: http://www.spcj.vriddhionline.com/ is used for admissions. We demand students to apply for admissions through online mode using above website.
Examination	Exam forms are filled using www.unipune.edu./examonline

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

2018	00	00	00	0
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	00	00	Nil	Nil	Nil	Nil
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP Short Term Course in Soft Skills for Teachers	1	19/03/2018	25/03/2018	08
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>1. Medical reimbursement 90 medical claim facilitated through Joint Director of Higher Education 2. Credit Cooperative Society - Annual share dividend as per cooperative rules against investment. Staff insurance is made available by Bank of Maharashtra as per salary account rules. General Provident Fund (GPF) for grantable staff Investment of 12 of basic pay with returns as per government rules. 4. Maternity leave 180 days as per government</p>	<p>1. Medical reimbursement 90 medical claim facilitated through Joint Director of Higher Education 2. Credit Cooperative Society - Annual share dividend as per cooperative rules against investment. Staff insurance is made available by Bank of Maharashtra as per salary account rules. General Provident Fund (GPF) for grantable staff Investment of 12 of basic pay with returns as per government rules. 4. Maternity leave 180 days as per government</p>	<ul style="list-style-type: none"> • Earn and Learn Scheme • Free HB Checking • Group Insurance • Medical Checkup every year • Counselling • Government Scholarship • Soft Skills and Remedial Coaching • Karate Training Programme for Girl students • Add on Courses

rule 8. Paternity leave 15 days as per government rule 5. Medical leave 20 days (half paid) 10.

rule 8. Paternity leave 15 days as per government rule 5. Medical leave 20 days (half paid) 10.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit: Internal financial Audit is carried out through Auditor appointed by Parent Institution (AAVP) every Year. The auditor verifies all the information and explanations in respect of accounts necessary for the purpose of internal audit. The account books are verified wherein the veracity of receipts and payment account is scrutinized. The followings records are verified during the internal audit: 1.Cash book 2.Bank books 3.Bank statements 4.Entries in tally software 5.Vouchers 6.Cheque registers 7. Fee registers. 8. Ledgers 9.Musters 10.Pay roll 11. Inward Outward registers 12.Movement registers 13.Service books 14.Bank reconciliation statements 15. Order placed, discounts freight, etc. The auditor comments on the queries if any, suggests for the compliance/ rectifications/clarification with necessary evidences. **External Audit** 1.Audit of the Salary Grant by the Chartered Accountant of Joint Director, Higher Education, Pune 2.Audit of the schemes under Quality Improvement program, Research grants, seminars, Minor/ Major Research Projects grants, NSS, grants, students welfare activity by the Chartered Accountant of Finance Department, SSPU, Pune.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0
View File		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Nil	Yes	Nil
Administrative	Yes	Nil	Yes	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent Teacher meetings are conducted at the departmental and college level. Parents are involved in the following activities of the College: • PTA extends help to students suffering from Mental and Health issues. The group also helps such students who are economically deprived.

6.5.3 – Development programmes for support staff (at least three)

Yoga Sessions, Counselling and Meditation sessions are organised for counselling over health and mental issues.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Sport facilities are made availbale for students. Reading hall with wifi

facility is made available.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	One Day Workshop on Communications Skills.	10/10/2018	10/10/2018	10/10/2018	50
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International women's Day celebration program	08/03/2019	08/03/2019	110	50
Nirbhay Kanya Program	04/02/2019	04/02/2019	50	50

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The environmental issues are tackled through Green Practices at College campus for Sustainable environment development. The college promotes green initiatives. Green Practices in the College: Green Audit conducted. Use of Bicycles, use of Public Transport, etc. promoted to ensure Carbon Neutral environment Carbon sinks (like gardens, tree plantations, soak pits) are developed on the campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Ramp/Rails	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages	Number of initiatives taken to engage with and	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
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	and disadvantages	contribute to local community					
2018	1	Nill	10/07/2018	01	Cleanliness Awareness to the people who visits Khandoba temple	02	200
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook on Human Values and Professional Ethics Code of Conduct	16/10/2018	It is published on college website.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Special Camp at Jawalarjun village	15/12/2018	21/12/2018	100
Activity Duration From Duration To Number of participants	01/09/2018	01/09/2018	200
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Use of LED lights in the campus 2. Utilization of Solar energy for power generation and for heating waters at hostels 3.Tree plantation in the campus / Green Campus. Green Practices in the College: Green Audit conducted. Use of Bicycles, use of Public Transport, etc. promoted to ensure Carbon Neutral environment Carbon sinks (like gardens, tree plantations, soak pits) are developed on the campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title of the Practice: Book Bank Facility for advanced learners (2013 onwards) 2. Objectives of the Practice: The objective of the Book Bank facility is to provide quality study material at no extra cost. Initially a small amount of fees was paid by the students. 3. The Context: Our students often struggle for payment of tuition fees which are already marginal. Therefore an additional financial burden of purchasing books for the whole year syllabus. 4. The Practice: Subject teachers recommend around three students on the basis of merit every year. The Principal along with the library committee finally take a decision to provide book bank facility to around forty reserving students. The books are returned by the students at the end of the academic year. 5. Evidence of Success: Good performance is observed as a result of the above mentioned activity. Sr. No. Year No. of Student Participated 1. 2019-20 32 6. Problems Encountered and Resources Required: Some times the number of disserving students is much higher than the number of set of books available with the

library at present. To enhance the total number an appeal is send to relevant donor organizations. 7. Notes(optional): We at college level set a target of hundred set of books by the year 2020. 1. Title of the Practice: Green Yellow Jejuri Gadh Plantation drive on hills. 2. Objectives of the Practice: To create Green cover with yellow flowers is the main objective .These hills absolutely bamen with some small bushes around. 3. The Context: • Trustees of devsthan had initiated our NSS wing to initiate facility for pilgrimages 4. The Practice: • The practice was recognized acclaimed of is still appreciate at state Govt. level of local level too every year around 200 students worked relentlessly. • Constituent Water supply was a challenge Drip immigration in collaboration helped overcome it. • Present scenario is the whole pathway is with yellow green cover helped have a great good will from roadside vendors as well. • Every year around two hundred students worked for the same. 5. Evidence of Success: Increase in the number of birds and the avian biodiversity around the hills. This will have a greater pollination effect and would help to have a better green cover on the neighboring hills. 6. Problems Encountered and Resources Required: Lack of consistent water supply uphill due to the arid geoclimatic location of Jejuri. Drip irrigation facility needs up gradation and reoccurring expenditures due to clogging of nozzles as the hard water. 7. Notes(optional): The practice to encourage vegetation is still on and is supported by many other NGO as well.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://spcjejuri.edu.in/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

To create and sustain an atmosphere that facilitates the vision and mission of the institution i.e. Rural Development through Education, Arts, Sports and Culture, the education for girl students is nucleus goal of the institution. Sharadchandraji Pawar College Jejuri is very keen at facilitating personal commitment to the educational success of students especially girl students and thus the Academic committee consisting of Principal, senior faculty members, IQAC and College Examination Officer prepare the academic calendar well in advance before the commencement of the terms. The faculty members before the commencement of terms prepare the lesson plan and make it available to the students. So many efforts are being made for the past few years to change the Teaching - Learning environment into activity-based learning. Following are the methods adopted to transform the academic environment: a) Changing the teaching methodology by encouraging the faculty to use PowerPoint presentation where ever required. b) Extensive use of online - content and other Video lectures to support the Classroom teaching. c) Students are encouraged to present the poster and oral paper presentations. d) Every faculty member is allotted 25 to 30 students to whom one acts as a mentor. e) The mentor identifies the academic and personal problems of his/her ward. f) The wards are encouraged to participate both in curricular and extracurricular activities. g) Each department arranges guest lecturers periodically addressed by the eminent persons from Industry, Academic and Research Institutions. h) Eminent experts of National reputed people are invited from academic /organization /industries for a seminar, workshop, conferences etc. In addition to the classroom interactions, following are the other methods of learning experiences provided to the students: a) Project work b) The short-term Industrial visit to Jejuri MIDC. c) Internships d) Oral presentation e) Seminars/ symposiums/ workshops f) Paper presentations/ Group discussions g) Providing access to e-journals and ebooks o Use of ICT in delivering and learning process

Provide the weblink of the institution

<https://spcjejuri.edu.in/>

8.Future Plans of Actions for Next Academic Year

The institution plans its growth by collaborating all its stakeholders. These include management, alumni, parents, students, industry, teachers, administrative staff, etc. The student-centered activities will be focused on skill upgradation, research, placement, soft skills, cultural exposure, etc. to facilitate the growth and development of the institution and its stakeholders. To establish UG programme BCA and PG in M.Com in some subjects To create more Linkages and develop MoUs with reputed Industries and Institutions To Introduce Skill Based Short Term Courses To motivate students, teachers and other stakeholders to use college resources To increase number of Smart Classrooms for ICT enabled teaching learning process. To undertake the Faculty and Student Exchange Programme