



## **YEARLY STATUS REPORT - 2020-2021**

### **Part A**

#### **Data of the Institution**

##### **1.Name of the Institution**

Acharya Atre Vikas Pratishthan  
Purandar's Sharadchandraji Pawar  
College, Jejuri

- Name of the Head of the institution **Dr. Balaji Natkare**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **02115295054**
- Mobile No: **9421056581**
- Registered e-mail **s.p.collegejejuri@gmail.com**
- Alternate e-mail **iqacspcollegejejuri@gmail.com**
- Address **Sharadchandraji Pawar College,  
Jejuri**
- City/Town **Jejuri**
- State/UT **MAHARASHTRA**
- Pin Code **412303**

##### **2.Institutional status**

- Affiliated / Constitution Colleges **Affiliated**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **Grants-in aid**
- Name of the Affiliating University **Savitribai Phule Pune University**
- Name of the IQAC Coordinator **Prof. Kishori Takawale**
- Phone No. **9112156353**
- Alternate phone No. **9175800998**
- Mobile **9175800998**
- IQAC e-mail address **prof.natkare@gmail.com**
- Alternate e-mail address **prof.natkare12@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

<https://spcjajuri.edu.in/igac/>

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<https://spcjajuri.edu.in/igac/>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 2</b>	<b>C</b>	<b>1.96</b>	<b>2018</b>	<b>02/11/2018</b>	<b>01/11/2023</b>

**6. Date of Establishment of IQAC**

**21/06/2004**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**8. Whether composition of IQAC as per latest NAAC guidelines**

**Yes**

- Upload latest notification of formation of IQAC

[View File](#)

**9.No. of IQAC meetings held during the year** 02

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?** No

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

To promote quality in the institution at various levels for better academic and administrative support IQAC has dedicated through mobile app. As an extension of the IQAC initiative, departments have conducted lectures sessions for Subject-specific papers along with the general Papers. Teachers were encouraged to participate in staff development programs conducted in neighbouring colleges on quality enhancement in accordance with NAAC guidelines. Parent-Teacher Meetings to strengthen students' academic progression in newly introduced syllabus. Teachers were encouraged to provide model answers to the questions probable asked in the university examination.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
IQAC calendar	IQAC sets a calendar of academic and quality-improving activities for teachers, non-teaching staff, and students at the start of each academic year
College website updated	Stakeholders are made aware of all information about all academic activities
Feedback from all stakeholders	IQAC collects feedback from stakeholders and submits an analysis to the academic council for Heads and Principal to act on. Feedback analysis is also presented at Governing Body meetings and reported to the institution by BOS and BOE members for curriculum enrichment.
Preparation of E-Content	Amid Covid-19, there were only online classes. So teachers were asked to prepare e-notes and to provide students study material.
Online classes	Teachers using audio-visual aids conducted online classes and provided notes to the students.

**13. Whether the AQAR was placed before statutory body?**

Yes

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	17/08/2020

**14. Whether institutional data submitted to AISHE**

**Part A****Data of the Institution**

<b>1.Name of the Institution</b>	Acharya Atre Vikas Pratishthan Purandar's Sharadchandraji Pawar College, Jejuri
• Name of the Head of the institution	Dr. Balaji Natkare
• Designation	Principal
• Does the institution function from its own campus?	Yes
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• Mobile	9175800998				
• IQAC e-mail address	prof.natkare@gmail.com				
• Alternate e-mail address	prof.natkare12@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://spcjejuri.edu.in/iqac/">https://spcjejuri.edu.in/iqac/</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://spcjejuri.edu.in/iqac/">https://spcjejuri.edu.in/iqac/</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
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<b>6.Date of Establishment of IQAC</b>			21/06/2004		
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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
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• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional			Yes		

website?	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>
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<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
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- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	17/08/2020

<b>14. Whether institutional data submitted to AISHE</b>



Year	Date of Submission
2020-21	10/01/2022

**15.Multidisciplinary / interdisciplinary**

Not applicable

**16.Academic bank of credits (ABC):**

Not applicable

**17.Skill development:**

Not applicable

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Not applicable

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Not applicable

**20.Distance education/online education:**

Not applicable

**Extended Profile****1.Programme**

1.1	2
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**

2.1	610
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	300
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.3	159
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	10
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	13
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	14
Total number of Classrooms and Seminar halls	
4.2	8
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	16
Total number of computers on campus for academic purposes	

**Part B**

## CURRICULAR ASPECTS

### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institute ensures effective curriculum delivery and documentation through well-planned mechanism. Some faculty members have played a role in designing a curriculum in the capacity of the Members of Boards of Study, the Members of University appointed Syllabus Restructuring Committee and as participants in the syllabus restructuring workshops. There are various functional committees constituted by institute for the effective implementation of the teaching-learning process and curriculum delivery. IQAC prepares plan of action (Academic Calendar) in alignment with the university schedule. But, this year due to Covid-19 pandemic, IQAC has prepared academic calendar for online functioning of the college according to guidelines of university as well as government. The Heads of all departments allocated workload according to subject expertise and interest among their faculties. The Time-Table Committee prepared the online time-table for UG according to department-wise workload and displayed it on Student's Whatsapp Groups and college website. All faculty members prepared month-wise online teaching plans of their subjects which enables teachers to complete their syllabus in stipulated time. Different online teaching tools such as Zoom App and Goggle Meet are used by faculty members to deliver their lectures. Regular Departmental online meetings are arranged to discuss the status of syllabus completion.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Every academic year, the affiliated university declares the dates for the beginning and end of the terms. The institute t prepares Academic calendar to functioning of total academic and administration with tentative dates and displays it on college notice board. But, this academic year due to Covid-19 pandemic, IQAC prepared academic calendar for online functioning of the

institute. All faculty members of the college prepared their subject-wise teaching plans to complete their syllabus in online mode in time following the comprehensive calendar prepared by the IQAC. The faculty members of all departments conducted their own courses. Continuous internal evaluation is done by conducting regular online Tests, Tutorials, and Assignments as per the guidelines of the university. The students are provided MCQ question banks by respective subject teachers for the preparation of Internal and University Exam. Faculty members are informed about details of evaluation methods as well as probable dates of College and University online examination, programmes of online practical by College Examination Officer CEO. After the receiving Internal Marks Submission dates from university, the CEO communicates with faculty members and gives instructions to upload internal marks on university website within time and submit it to the examination department for documentation.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**

**Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course**

**system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**6**

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

**0**

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

**0**

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

**0**

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

**1.3 - Curriculum Enrichment**

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

As per university syllabus, most of the departments in the college have courses in their curriculum which integrates cross cutting issues relevant to Professional Ethics, Gender, Human Values and Environment and sustainability. All the subject teachers prepare separate chart of cross cutting issues like Professional Ethics, Gender, Human Values and Environment and sustainability reflected in their syllabus. During their lectures, they emphasis on the course wise cross cutting issues and try to inculcate among their students in their classroom teaching. The institute every year conducts various programmes to sensitizing students to these cross cutting issues which disturbing the society. But, this academic year due to Covid-19 pandemic, most of the programmes conducted in online mode. There are some committees constituted to conduct the programmes which sensitizing students to cross-cutting issues like Women Empowerment Committee, Environment Awareness Committee and Competitive Exam Cell etc. The Women Empowerment Committee, Cell against Sexual Harassment, Women Safety Cell, and Internal Complaints (Grievances) Committee promote gender equity among students and also deals with related issues of safety and security of female students and staff.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

### 1.3.3 - Number of students undertaking project work/field work/ internships

116

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://spcjajuri.edu.in/igac/">https://spcjajuri.edu.in/igac/</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**840**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**186**



File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The students from the different economical, socio-cultural, educational background are admitted to the college. Therefore, considering the different needs of the students, it is necessary to identify slow learners and advanced learners at the entry level. To do this task, at the beginning of every academic year, the college conducts counselling sessions for newly admitted students. In these beginning sessions, the Principal of the College and the Faculty Members make students aware of their goals and objectives, the code of conduct, examination and evaluation system and the facilities available in the College etc. Slow and advanced learners are identified through entry level tests and entry level marks. Due to outbreak of Covid-19, the slow and advanced learners mainly guided through online mode. For Slow learners the college provides-Special Guidance Scheme, Soft Skill Development Programme, Remedial Teaching, Extra Lectures, Personal Counselling, Home Assignments, Question Bank, Unit Test, Tutorials and Departmental Library etc. The queries of slow learners are handled in extra classes and their weaknesses and strengths are thoroughly worked upon before examination.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
610	16

File Description	Documents
Any additional information	No File Uploaded

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The academic calendar of the College is student centric. Various methods of experimental and participative learning, as well as problem-solving methodologies, are implemented in college to make sure that students are dynamic participants than passive recipients in the teaching-learning process. The College has adopted various student centric pedagogical methods for enhancing the learning levels of the students. The students are encouraged to raise doubts and difficulties in the classroom and in the personal interactions with the concerning subject teacher. The students are exposed to audio-visual teaching materials and use of ICT. The learning is made practical through the use of computers, laboratories, field visits, Case study, Educational study tours and visits to the reputed institutions. The learning has been made student centric by offering various course options in Arts and Commerce and supplemented with enrichment and job oriented courses. The Faculty members create confidence among the students and develop a positive attitude by conducting various activities like Academic visits, Practical works, Projects, Student's Seminars, Interactions with experts and training in Soft Skill Development Programmes. The College follows participative learning through the activities such as: Industry Visit, Field Survey, Students Seminars, Group Discussions, Exhibition, Quiz, Research Project etc.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT enabled tools in teaching learning process got immense importance during the Covid-19 period. Recognizing dynamic role of ICT in effective teaching -learning process and expansion of educational opportunities, college uses a diverse set of ICT tools to communicate, create, circulate and manage information. The college provides wide range of educational services to deliver knowledge to the students by using a variety of approaches, for example, the college has the provision of ICT enabled classrooms,

LCD Projectors, e-Books, audio-video tools, E-Resources (NLIST), CD/DVDs, computers which foster interest and encourage inquisitiveness among students thus making teaching effective and teaching learning process more fulfilling by building the learner centric environment. Instead of one way flow of information, the students are actively involved in preparing Power Point Presentations, use of e-resources for writing, Project reports and Assignments. Desk tops, laptops, pen drives, digital cameras, microphones, and other ICT tools are extensively used by the teachers and students. The Training of the teachers in ICT is conducted in the college to update their ICT skills and enable them to use latest technology, thereby enhancing their competence and skill in handling of ICT tools. Students as well as teachers are trained to handle ICT Tools.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

16

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

12

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

06

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

307

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The primary focus of the College is to strengthen teaching learning process through rigorous assessment and evaluation. For this purpose, the CEO provides guidelines for faculty to ensure transparency and robustness in the system. During Covid-19 period, examination was conducted online in MCQ pattern by University and College. Transparency Measures: - 1. Awareness of students and their parents of assessment process through notices, academic calendar and through website. 2. Communicating the dates of examinations through notice on boards in each semester. 3. Awareness about the syllabus, internal assessment process along with assessment tools is created through the meeting at the beginning of the academic year. 4. After the evaluation, the grades or marks are displayed for the students. 5. Students who are not able to give internal exams at the scheduled time due to their engagements in sports, other activities or due to personal valid reasons, are given opportunity to reappear for internal examination. 6. The results of all the internal examinations are declared within a week's time. 7. Students are encouraged to discuss their doubts and grievances about the assessment outcome. 8. The student can obtain a photocopy of assessed answer book after the declaration of the result.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The following mechanism is followed for grievance redressal in evaluation:-

- 1) The complaints of students regarding attendance in the examination, errors in evaluation are forwarded to the university
- 2)The students can apply for reevaluation of their answer book by paying the prescribed fees
- 3)The student can obtain a photocopy of the assessed answer book after declaration of the result by paying the prescribed fees
- 4) Centralized Assessment Scheme of the university is followed by institution
- 5)The grievances related to problem in submission of online exam forms and queries related to mistakes in hall tickets and mark sheet regarding name, course name, programme name are resolved promptly by the CEO by communicating to university
- 6)The Head of Department deals with errors related to attendance, internal assessment of the student

promptly 7)The student are given opportunity to redress their grievances concerning CIE marks. The grievances are resolved by showing his/her performance in the answer sheet or the answer sheet is reassessed by the faculty once again in his/her presence.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Vision, Mission and Goal statements of the College are prepared by IQAC and displayed in the College campus as well as on digital media i. e. College website. Vision, Mission and Goal statements have been frequently highlighted by the Principal and faculty members in their address to the student in various programs. The College follows the curriculum prescribed by the Savitribai Phule Pune University, Pune. The University has prepared objectives and learning outcomes for all the programs and uploaded on the University website. The College has clearly stated learning outcomes of all the programs and courses. The mechanism is well defined for Program Outcomes, Program Specific Outcomes and Course Outcomes by the institution to communicate the learning outcomes to the teachers and students. The hard copy of syllabi and learning outcomes are made available in every department for the teachers and students. Program outcomes, Program Specific Outcomes and Course Outcomes of all programs offered by the institution are stated and displayed on the website of the institution and Notice Board of each department.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

**There is a structured and efficient mechanism for attainment of**

the Programme Outcomes (POs) and Course Outcomes (COs) in the college. The IQAC of college follows a specific and systematic methodology for the success of the same. Attainment strategies of Course Outcome (CO), Programme Outcome (PO) and Programme Specific Outcomes (PSO) are decided by each Department. Direct attainment is evaluated on the basis of result of Semester and Annual Examination conducted by college and university, respectively. CO attainment is evaluated through assignments, seminars, viva voce, etc. Routine evaluation is done by oral/written tests in class room. The Semester Examination and the written class tests are conducted according to the examination pattern followed by the affiliating university to help the students to prepare and perform better in the final examinations. The CO attainment in terms of analytical and creative thinking of students is carried out by project review committees, models, charts and PPTs of original and novel ideas.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

128

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://spcjuri.edu.in/igac/>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

#### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

##### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

#### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

##### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year



0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

07

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

We have developed a network with the neighbourhood to sensitize

students to social issues and holistic development of them through various extension activities. These activities channelize the students to become a sensible and civilized human with awareness of the social issues like environment, health, constitutional rights etc. The College has proactive NSS unit of 200 students. Through NSS our college actively involves in organizing various extension activities for the overall development of the students which make them aware of various social issues. In the academic year 2020-21, our NSS unit carried out 02 social activities like Awareness Programme on Covid19. Due to covid-19, our students physically participated but through social media they tried to spread awareness of various social issues. Our student Sahil Mude helped to cremate one dead person who died of Covid-19 in Jejuri.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance,

**other universities, industries, corporate houses etc. during the year**

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has adequate infrastructure and physical facilities for regular teaching- learning process like spacious well ventilated classrooms. The total area of the college is 7.10 Acres which comprises College Building, Auditorium, Library, Reading Room, Gymkhana, Ground, and Vehicle Parking etc. The college has total 14 Classrooms and out of them 2 classrooms are smart Classrooms where LCD Projectors and Green Boards are installed. Our College has Technology enabled Spaces like Computer Laboratory, Audio-Visual Seminar Hall. One Seminar Hall with Audio-Visual Facilities like Television, CD's, DVD's Overhead Projectors, LCD Projectors is available for various programmes. Computer Laboratory is equipped with 16 computers with Wi-Fi/Internet facility available for students in our College.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

We conduct various extra-curricular activities every year in the college campus. The required facilities for cultural activities,

sports, games (indoor, outdoor), gymnasium, and yoga centre are available in the college. All these cultural activities are conducted by Cultural Committee, N.S.S. and Student Welfare Department.

The following infrastructural facilities are available.

1. Auditorium
2. Gym
3. Playground,
4. Sport Equipments.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

02

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

02

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

17

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource**

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software: Vriddhi Software

Nature of automation (fully or partially): Fully

Version: 2.0 Build 259.9 Full Versions

Year of Automation: 2015

**Library Membership**

Membership is provided to every student and faculty member. By using the member's data Librarian can generate the ID card for the member and the library management software will generate a Barcode for the member which will be helpful for future transactions. This will help to reduce the manual work (on papers) to maintain member's records.

**Books**

This library automation software helps to keep track of all the existing books. There is a unique Id for every book. Barcode helps in Issue-return functionality. While issuing a book, a librarian scans the barcode in the system and an entry is made into the system for the specific book against the specific student or faculty member. A librarian defines the number of books that can be issued to a specific member in the system.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

1

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

45

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There are different digital technological facilities available in the college. There are 02- Smart Classrooms and 01-Digitally equipped Seminar hall and 01-Computer Laboratory available in the college. The students of the college are access to the computer lab. The college campus is facilitated with the free Wi-Fi connectivity. There is open access of Wi-Fi connectivity to all student and the staff members of the college. All the departments of the college are provided with computer and other related accessories. All teaching staff member use the ICT in the classrooms whenever needed. The different educational sites are shown to the students with the help of digital device. Most of the official work is being done with the help of ICT. The college regularly maintains the IT facilities. Following are some basic facilities for updating: Computer is formatted in regular basis. The maintenance of IT facilities in the college is outsourced by appointed agency. Anti-virus is yearly installed in computers. CCTV is installed in the premises of the college and maintained regularly for its effective functioning. Website is maintained by Movesoft, Pune and College pays a fee for its maintenance.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

16

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded



### 4.3.3 - Bandwidth of internet connection in the Institution **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

## 4.4 - Maintenance of Campus Infrastructure

### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

#### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

17

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has well established systems and procedures for maintaining and utilizing physical, academic and support facilities like computer lab, library, gym, ground, computers, classrooms etc. The college has constituted various separate Committees like 'Finance and Purchasing Committee' Library Committee, Sport Committee, College Development Committee for effective functioning, maintenance and upkeep of the infrastructure facilities and equipment in the college. Every year, College Development Committee reviews the requirements of new facilities and maintenance of existing facilities for smooth functioning. The committee prepares proposed budget for the maintenance of infrastructure facilities. The Management and College Development Committee sanctions budget for it and total

maintenance of Physical, Academic and Support facilities like Computer Lab, Library, Sports, Computers, Classrooms etc. maintained by the Private Agencies and outsourced to the part time workers and technicians. IT infrastructure facilities, Computers, Printers, Xerox machines are maintained through local vendor. The College electric maintenance, Generators, Battery Backups, Wind Energy Unit and Light Fittings are regularly maintained. Water supply pipeline, internal plumbing, water tank repairing, filter repairing and replacing are outsourced by private Enterprises. Furniture like benches, desks, tables, charts, cupboards are repaired and replaced by visiting carpenter appointed by the college. Cleaning of classrooms, porches, upstairs, offices and entrance is done by contractual sweepers. Washrooms are cleaned everyday by wet sweepers appointed by the college. Garden, Plants and Trees are cultivated and watered.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

88

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the

**institution / non- government agencies during the year****5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

2

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

C. 2 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

50

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

25

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

140

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The Student Council plays a vital role in the effective working of the institutional activities. The student Council is constituted every academic year. The selection of the student on the student council is done as per the provisions of section 40(2(b)) of the Maharashtra University Act, 1994. The student council is formed on the basis of last academic performance of the students on merit basis. For each class, the topper is selected as a Class Representative (CR). In addition to this, one representative each from Gymkhana, Cultural, NSS are selected on merit by concerned HOD and two girl student representatives are nominated by the Principal on merit to this council. All these members of the Student Council elect Secretary of the College who is ultimately University Representative (U.R.) of the College. Apart from the Student Council, Student Representatives are appointed on various Functioning Committees of the college. Each committee has two student representatives nominated on all the functioning committees of the college like College Development Committee, IQAC, Grievance Redressal Committee, Anti-ragging Committee, Women Empowerment, Research Committee and other functioning committees of the college. Our students are also involves in various administrative, cocurricular and extracurricular activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution

participated during the year (organized by the institution/other institutions)

### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a registered Alumni Association (Registration No: MH/132/2018/Pune). Dr. Bebi Kolte is appointed as coordinator of the Alumni Association and she coordinates to conduct the meetings. The institute collects their feedback through the interaction during the meeting. The prominent Alumni are invited to speak on various aspects of Curricular, Extracurricular and Extension activities conducted by the college throughout the year. Their suggestions and guidance are kindly considered by the College Management. In the registered Alumni Association there are four office bearers i.e. Mr. Vitthal Sonawane, Mr. Shivaji Rane, Mr. Somnath Ubale and Miss. Shushma Prabhale and they continually support to the overall development of the institute. They are invited for regular meetings and programmes like Annual Gathering, Foundation Day, College Convocation Programme, Lecture Series and other functions organized by the institute. Whenever, it is required, the financial assistance is provided by some of our prominent alumni. The prominent members of alumni donated cement and rocks to build a compound wall.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)**

File Description	Documents
Upload any additional information	No File Uploaded

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of institute is reflective in tune with the Vision, Mission and Objective of the institute. The institute aims at imparting higher education to the rural and economically weaker section. It also targets the character building and creating of an ideal citizen for the nation. In 1991 our visionary Founder Chairman Hon. Vijay Kolte established this institute keeping in mind the idea of 'Rural Development through Education, Arts, Sports and Culture'. The vision of the 'development along with the cultured minds' was the major concept behind the establishment of this institute. In order to cultivate the young minds and provide higher education to the poor farming masses, this institution began its mission. The institution is surrounded mainly by the agricultural and socio-economically backward community.

**Objectives**

To provide various course options in the Arts and Commerce for obtaining a degree.

To impart instruction for various course options provided to the students at UG level.

To provide excellent support services like sports facilities and recreational facilities to the students.



To provide excellent education services that is excellent teaching, learning environment inclusive of adequate and competent teaching staff and excellent library facility.

#### Mission Statement

'Rural Development through Education, Arts, Sports and Culture'

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute encourages and follows culture of decentralization and participative management by involving all staff members in a number of administrative roles. The institute promotes a culture of participative management. The employees of the institution are actively involved in the institutional overall functioning. The Teachers and Non-Teaching Staff Members of the college represent on the College Development Committee and Governing Body. Our Principal, Teaching and Non-Teaching Staff, Alumni and students are the representatives on the College Development Committee, IQAC and all other functioning committees. The participative management is achieved by decentralization from CDC chairman through Principal, Vice- Principal, and Heads of the Departments, teaching faculty and administrative staff. Before the commencement of every academic year, various college committees are formed by the Principal as per the recommendations of IQAC. All the Functioning Committees of the college comprises of all the stakeholders such as teaching and non-teaching staff, alumni, retired employees and students. Some important committees are statutory and they are constituted as per the guidelines of university act and state government of Maharashtra. And the rest of the functioning committees are constituted as per the convenience for good governance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college prepares perspective plan at the beginning of every academic year. The Management, CDC, IQAC and the Principal of the college jointly prepare the concrete perspective plan for the academic year.

20 June

Commencement of First Term

20 June

IQAC Meeting

21 June

Departmental Meetings

1st week of July

Principal's Address

3rd Week of July

Bridge Course

13th August

Visit Marathi Literary Meet, Saswad

15th August

Independence Day Celebration

5th September

Teachers Day Celebration

1st week of September

Teachers Academy: Group Discussion

14th September

Hindi Day Celebration

4th week of September

Departmental Tours

24th September

NSS Day Celebration

2nd October

Gandhi Jayanti Celebration

1st week of October

Legal Literacy Lectures

3rd to 5th October

DrBabasahebJaikar Lecture Series

1st week of November

Answer Book Assessment

1st November

Departmental Meetings

2nd November

IQAC Meeting

5th to 20th November

Diwali Vacation

21st September

Commencement of Second Term

21st September

Departmental Meetings

29th November

IQAC Meeting

1st December

Parents [Mothers] Meeting in College

21st to 30th December

NSS Special Winter Camp

4th to 10th January

Special Guidance Scheme

2nd week of January

Tutorials II

7th to 12th February

Departmental Seminars, Workshops, Paper Presentation, Poster Presentation,

27th August

Alumni Meet

4th week of February

Personality Development Workshop

1st March

Prize Distribution Ceremony

1st to 10th March

**Teachers Evaluation Process**

15th March

Farewell Ceremony

16th March

Departmental Meetings

29th April

IQAC Meeting and End of the Second Term

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

College is permanently affiliated to Savitribai Phule Pune University, Pune and is recognized with UGC 2F, 12(B). At institutional level the college is governed by Acharya Atre Vikas Pratishthan Purandar's President and Management Body. For the regular functioning of the college, the Principal is the head of the college with the support Vice-Principal. The main decision taking body of the College is 'College Development Committee'(CDC) where all the major issues are discussed and decisions are taken and same are conveyed to the IQAC and the Principal for its effective implementation.

**Administrative Setup:**

The administrative setup consists of the Principal followed by the Vice-Principal, Head Clerk, Senior Clerk, Junior Clerks, and

Peons.

Departments:

The organization of Departments includes Heads of Department, Associate Professors and Assistant Professors,

Physical Education and Sports:

Organization structure of the Department of Physical Education and Sports includes a Director of Physical Education and the Attendant.

Procedures for Recruitment:

The recruitment process of Permanent Posts (Grant-in-aid) staff is followed by the publication of advertisement in the newspaper; the interview process is carried out by the Expert Committee constituted by the Savitribai Phule Pune University, Pune following the norms of Government of Maharashtra, University and UGC.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

#### Teaching

#### Non-teaching

#### Students

Financial assistance is provided to the teachers of commerce faculty for attending Conferences and Seminars at National International level.

Facility of Loan for employees from Acaharya Atre Credit Cooperative Society run by the Teaching and Non-Teaching staff.

Provision of the group Medical Insurance facility.

The medical reimbursement facility.

Felicitation of Non-Teaching staff for outstanding performance.

Facility of Loan for employees from Acaharya Atre Credit Cooperative Society run by the Teaching and Non-Teaching staff.

Provision of the group

Medical Insurance facility.

The medical reimbursement facility.

Various Scholarships

Schemes by University

Scholarships Schemes by

Government of Maharashtra.

Financial Support by

Teachers and Alumni

Instalment and Exemption in Admission Fees

Earn and Learn Scheme

Student Insurance Policy by SPPU.

Student Counselling

Cell.



File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

01

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has effective Performance Appraisal System for Teaching and Non-teaching staff to evaluate and ensure the multiple activities conducted by them for the students and academic development. At the end of each academic year, the Head

of the institute collects the Self-Appraisal Forms to evaluate academic performance of the staff. The college follows the 'Performance Based Assessment System (PBAS) of UGC. The IQAC addresses all the issues related to appraisal system of the staff and forwards it to the University authorities to final validation of the API Scores. The Self-appraisal form consists of the academic performance indicators such as: Teaching, Learning and Evaluation Activities, Extension and Professional Development related activities, Research Publications and Academic Contributions, Details of the Leave Records, Involvement in the Social Activities and overall performance in the year. The review of the performance of appraisal reports are communicated to the individual staff members personally by the Principal and representative of the management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Our college conducts internal and external financial audit regularly. We have the well-formulated mechanism within the process of accountability where the performance of the resources is checked. Treasurer of our institution is a renowned chartered Accountant, whose guidance helps to maintain financial records up to date. He visits quarterly to college and inspects the record according to the necessity. We conduct our internal audit with the help of these experts. Focusing on the fiscal transparency and fiscal accountability we have been conducting audits regularly. Close monitoring at all levels, timely action and follow up actions helps immensely to us for objection fewer audits. LMC (Now CDC) closely monitors financial transactions of the college. Principal of the college is the disbursing authority and designated officer.

External audits carried out by him regularly. He and his experts are also available to us for more clarifications. His diligence, positive attitude, vigilance, integrity and intelligence have been a guiding star to us. At the time of external and internal audits,

college office makes sure the following documents are ready. We provide the following documents to the auditors

1. Cashbook and Ledger
2. Stock Register
3. Pay Bills
4. Contingent Register
5. Service books
6. Logbooks
7. Contingent Bills
8. Monthly expenditure statement

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Principal, CDC and the Top Management look after the financial matters and effective use of financial resources. Annual budget and audit system is the regular system of the college. The college invites the entire requirements from all the departments and Faculty Members. Head of the Institution and Purchase and Finance Committee works on the details of the finance provision, Annual

Budget preparation and put in the meeting of the Top Management and CDC for sanction and utilization. The College Development Committee is the main authority to monitor the financial expenditure and requirements. The management ensures the effective and proper use of financial resources. All the transactions are done through the banks, all expenditures and recurring non-recurring is incurred through the cheques and vouchers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has contributed for institutionalizing the quality assurance strategies and processes proposed by UGC and Savitribai Phule Pune University. For quality assurance, quality up-gradation, assessment and accreditation, our College has established the Internal Quality Assurance Cell in 2004. Since then IQAC has become instrumental in suggesting a number of quality improvement measures to the college. IQAC is constituted as per the revised guidelines by NAAC. It plays a vital role in bringing about coordination among all the elements of the college. It is a key section which creates systems and enhancement of the quality policy. IQAC provides training to its staff for effective implementation of the quality assurance procedures. The teaching departments are encouraged to organize the expert guest lectures in order to update and upgrade their knowledge and develop the research abilities. The IQAC provides guidance to the teaching staff for making proposals for minor and major research projects, registration for Ph.D. course, by providing guidance regarding the parameter of 'Career Advancement Scheme'. The IQAC communicates with all the Functioning Committee Coordinators and with the office staff and obtains data about various administrative aspects in order to prepare the Annual Quality Assurance Reports for NAAC and the University.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college takes follow-ups of teaching-learning process, structures and methodologies of operations and learning outcomes by conducting internal exams. The college has made available LCD projectors for regular Teaching-learning process. In order to bring the reformation in the Teaching-Learning process, IQAC collects the feedbacks from faculty and students. Considering the need, the IQAC has taken efforts to improve the infrastructural facilities. Use of ICT in teaching and learning encouraged to access the e-resources INFLIBNET- NLIST where more than 6000 e-journals and 97000 e-books are available in the database. CD'S/DVD'S collection, Wi-Fi with 100 mbps internet speed is made available for faculty as well as students. The

College has installed three LCD projectors in classrooms. Projects were assigned to students to develop ICT based teaching-learning materials.

The IQAC conducts periodical meetings with the Principal, Vice-Principal, and Head of the Departments, College Development Committee, and Internal Examination Committee throughout the academic year in the presence of the IQAC co-ordinator. The IQAC conducts an academic review of collecting information of all departments on academic activities, such as completion of study programs, unit tests, assignments, seminars, group discussion, quiz, education tour and other activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the C. Any 2 of the above

**institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our institution caters education for boys and girls of this vicinity at UG and PG levels. As our institution is located in rural area, the girl students' enrolment is always higher than boys. In order to empower the women, Women Empowerment Committee has been constituted where two girl students are representative members. They are encouraged to register their complaints and various problems in the meeting of women empowerment cell. Facilities like Complaint Box in the campus to drop their suggestions, Installation of CCTV Cameras, separate ladies common room for girl students as well as female staff, provision of scholarships, facility of fees instalment, poor boys fund and other facilities to promote the gender equity among the students.

For the safety and security of the students, the college has 'one gate' especially for the security of girl students. College organizes various workshops on 'Nirbhay Kanya Programme', 'Self Defence Workshop', 'Personality Development Programme', 'Physical and Mental Health Awareness Programmes' etc. Besides that, college conducts activities to promote the gender equity through Health,

Nutrition, Blood Donation Camp, Human Rights, Aids Awareness, Yoga, Human Rights, and Female Foeticide. Such kinds of measures are undertaken by the college to promote gender equity among the students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures** Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment **C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**Strategies for Waste Management:**

**Solid Waste Management:**

The college has 7.10 acres of campus full of tamarind trees planted 300 years ago and other plants. Due to greenery on the open space, naturally it leaves some dried leaves, branches, and unnecessary grass in the campus. The college regularly collects all the wastes from the campus and handovers to municipal council's waste collection centre.



**E-Waste Management:** The quantity of the e-waste produced in the college is less. Whatever, e-waste is generated in the college is disposed appropriately by electronic equipment distributor through the authorized agency.

**Waste Recycling System:** We are planning to recycle waste water used in toilets.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution:** Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** **A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college is located in ambience pastoral deity of Maharashtra, Lord Khandoba and has always been at the forefront to sensitize students to the cultural, regional, linguistic communal and socioeconomic diversities of the state and the nation. We believe in an inclusive and harmonious society. The College always encourages the students to organise and participate in different programmes organised by college, intercollege, university and other Government or nongovernment organization to make them sensitize towards cultural, regional, linguistic, communal and socio economic diversities. Some of the major programmes organised by the college in this connection are listed below.

The college undertakes various initiatives in the form of celebration of days of eminent personalities, National Festivals through NSS and Cultural Committee to provide for an inclusive environment by bringing students and teachers with diverse background on single platform for creating inclusive environment. These functions help in developing tolerance harmony towards culture, region and linguistics and also communal social economics and other diversities. Our college undertakes the following initiatives in providing an inclusive environment i.e. tolerance and harmony such as Celebration of College and Institution Foundation Day, Alumni Meet, Celebration of International Yoga Day, Celebration of World Population Day, Celebration of Annabhau Sathé Jayanti, Celebration of Vachan Prerna Din, Organization of Physical Training Programme, and Celebration of Women's Day.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college always tries to sensitize students towards values, rights, duties and responsibilities of citizens. Sensitization and awareness programmes like Human Rights Workshop, Legal Awareness Programme, Traffic Awareness Programme, and Some Social Value Programmes in the college campus and the vicinity. The Constitution Day is celebrated on 26th November every year. The programme initiates with Preamble reading of the constitution followed by lectures on the sensitization of students on responsibility towards the constitutional values, rights, duties and responsibilities of citizens. Every year, Institute celebrates Republic Day, Maharashtra Day and Independence Day on January 26, May 01 and August 15 respectively. The celebration is attended by Students, Teaching and Non-teaching Staff, Invitees, guests and other attendees. Flag hosting with National anthem and oath of national integrity followed by distribution of sweets. The students are sensitized on the importance of the activity and are encouraged to participate in saving the life of citizens of India. The college organized Covid-19 Awareness Programme in order to sensitize the students, parents, people in nearby villages and employees of the college about the precautions to be taken to avoid the spread and infection of Covid-19 during the current Covid-19 Pandemic situation in the entire world.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The** A. All of the above

**Code of Conduct is displayed on the website  
 There is a committee to monitor adherence to  
 the Code of Conduct Institution organizes  
 professional ethics programmes for  
 students, teachers, administrators  
 and other staff 4. Annual awareness  
 programmes on Code of Conduct are  
 organized**

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates all the commemorative days, events and festivals. Some of them celebrated in academic year 2020-21 are as follows:

S.R.

Date

Name of Event

Objective

1

21/06/2020

International Yoga Day

To promote significance of Yoga in our lifestyle

2

11/07/2020

World Population Day

To highlight the difficulties created by overpopulation.

3

15/08/2020

Independence Day

To realize significance of population

4

29/08/2020

National Sports Day

To create awareness about the importance of physical activities and sports in life

5

05/09/2020

Teacher's Day

To honor teachers contributions

6

25/09/2020

NSS Day

To promote work culture among students

7

02/10/2020

Gandhi Jayanti

To promote principles of non-violence

8

15/10/2020

Vachan Prerna Din

To commemorate the birth anniversary of A. P. J. Abdul Kalam

9

11/11/2020

National Education Day

To commemoratethe birth anniversary of Maulana Abul Kalam Azad

10

26/01/2021

Republic Day

To understand importance of democracy

11

08/03/2021

**Women's Day**

To recognize women's achievements and raise awareness about women's equality.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

**7.2 - Best Practices**

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice: Book Bank Facility for advanced learners  
 2. Objectives of the Practice: The objective of the Book Bank facility is to provide quality study material at no extra cost. 3. Context: Our students often struggle for payment of tuition fees which are already marginal. Therefore an additional financial burden of purchasing books for the whole year syllabus. 4. The Practice: Principal along with the library committee take a decision to provide books.

Problems Encountered and Resources Required: Some times the number of disserving students is much higher than the number of set of books available with the library at present.

1. Title of the Practice: Green Yellow

Jejuri Gadh Plantation drive on hills. 2. Objectives of the Practice: To create Green cover with yellow flowers is the main objective .



The practice was recognized acclaimed of is still appreciate at state Govt. level of local level too every year around 200 students worked relentlessly. •

5. Evidence of Success: Increase in the number of birds and the avian biodiversity around the hills. This will have a greater pollination effect and would help to have a better green cover on the neighboring hills. 6. Problems Encountered and

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college was established in order to provide higher education to the students from poor farming masses. The Institution is surrounded mainly by the agricultural and socio-economically weaker community. The idea of the welfare of entire community in the area and the development of the nation is the integral part of the college. The Institution tries to perform a key role in Human

Resources Development and the sincere efforts are made to foster the global competency and social values among the students through the higher education. The distinctiveness of our college is the prominent register Alumni Association and its proactive involvement in the development of the college. As our college is located in the rural area, we have the need of the support from the stakeholders from the institute particularly alumni of the college.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institute ensures effective curriculum delivery and documentation through well-planned mechanism. Some faculty members have played a role in designing a curriculum in the capacity of the Members of Boards of Study, the Members of University appointed Syllabus Restructuring Committee and as participants in the syllabus restructuring workshops. There are various functional committees constituted by institute for the effective implementation of the teaching-learning process and curriculum delivery. IQAC prepares plan of action (Academic Calendar) in alignment with the university schedule. But, this year due to Covid-19 pandemic, IQAC has prepared academic calendar for online functioning of the college according to guidelines of university as well as government. The Heads of all departments allocated workload according to subject expertise and interest among their faculties. The Time-Table Committee prepared the online time-table for UG according to department-wise workload and displayed it on Student's Whatsapp Groups and college website. All faculty members prepared month-wise online teaching plans of their subjects which enables teachers to complete their syllabus in stipulated time. Different online teaching tools such as Zoom App and Goggle Meet are used by faculty members to deliver their lectures. Regular Departmental online meetings are arranged to discuss the status of syllabus completion.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Every academic year, the affiliated university declares the dates for the beginning and end of the terms. The institute t prepares Academic calendar to functioning of total academic and

administration with tentative dates and displays it on college notice board. But, this academic year due to Covid-19 pandemic, IQAC prepared academic calendar for online functioning of the institute. All faculty members of the college prepared their subject-wise teaching plans to complete their syllabus in online mode in time following the comprehensive calendar prepared by the IQAC. The faculty members of all departments conducted their own courses. Continuous internal evaluation is done by conducting regular online Tests, Tutorials, and Assignments as per the guidelines of the university. The students are provided MCQ question banks by respective subject teachers for the preparation of Internal and University Exam. Faculty members are informed about details of evaluation methods as well as probable dates of College and University online examination, programmes of online practical by College Examination Officer CEO. After the receiving Internal Marks Submission dates from university, the CEO communicates with faculty members and gives instructions to upload internal marks on university website within time and submit it to the examination department for documentation.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

6

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

As per university syllabus, most of the departments in the college have courses in their curriculum which integrates cross cutting issues relevant to Professional Ethics, Gender, Human Values and Environment and sustainability. All the subject teachers prepare separate chart of cross cutting issues like Professional Ethics, Gender, Human Values and Environment and sustainability reflected in their syllabus. During their lectures, they emphasis on the course wise cross cutting issues and try to inculcate among their students in their classroom teaching. The institute every year conducts various programmes to sensitizing students to these cross cutting issues which disturbing the society. But, this academic year due to Covid-19 pandemic, most of the programmes conducted in online mode. There are some committees constituted to conduct the programmes which sensitizing students to cross-cutting issues like Women Empowerment Committee, Environment Awareness Committee and Competitive Exam Cell etc. The Women Empowerment Committee, Cell against Sexual Harassment, Women Safety Cell, and Internal Complaints (Grievances) Committee promote gender equity among students and also deals with related issues of safety and security of female students and staff.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field

**work/internship during the year**

9

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

**1.3.3 - Number of students undertaking project work/field work/ internships**

116

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://spcjhuri.edu.in/igac/">https://spcjhuri.edu.in/igac/</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

840

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

186

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The students from the different economical, socio-cultural, educational background are admitted to the college. Therefore, considering the different needs of the students, it is necessary to identify slow learners and advanced learners at the entry level. To do this task, at the beginning of every academic year, the college conducts counselling sessions for newly admitted students. In these beginning sessions, the Principal of the College and the Faculty Members make students aware of their goals and objectives, the code of conduct, examination and evaluation system and the facilities available in the College etc. Slow and advanced learners are identified through entry level tests and entry level marks. Due to outbreak of Covid-19, the slow and advanced learners mainly guided through online mode. For Slow learners the college provides-Special Guidance Scheme, Soft Skill Development Programme, Remedial Teaching, Extra Lectures, Personal Counselling, Home Assignments, Question Bank, Unit Test, Tutorials and Departmental Library etc. The queries of slow learners are handled in extra classes and their weaknesses and strengths are thoroughly worked upon before examination.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
610	16



File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The academic calendar of the College is student centric. Various methods of experimental and participative learning, as well as problem-solving methodologies, are implemented in college to make sure that students are dynamic participants than passive recipients in the teaching-learning process. The College has adopted various student centric pedagogical methods for enhancing the learning levels of the students. The students are encouraged to raise doubts and difficulties in the classroom and in the personal interactions with the concerning subject teacher. The students are exposed to audio-visual teaching materials and use of ICT. The learning is made practical through the use of computers, laboratories, field visits, Case study, Educational study tours and visits to the reputed institutions. The learning has been made student centric by offering various course options in Arts and Commerce and supplemented with enrichment and job oriented courses. The Faculty members create confidence among the students and develop a positive attitude by conducting various activities like Academic visits, Practical works, Projects, Student's Seminars, Interactions with experts and training in Soft Skill Development Programmes. The College follows participative learning through the activities such as: Industry Visit, Field Survey, Students Seminars, Group Discussions, Exhibition, Quiz, Research Project etc.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT enabled tools in teaching learning process got immense importance during the Covid-19 period. Recognizing dynamic role of ICT in effective teaching -learning process and expansion of

educational opportunities, college uses a diverse set of ICT tools to communicate, create, circulate and manage information. The college provides wide range of educational services to deliver knowledge to the students by using a variety of approaches, for example, the college has the provision of ICT enabled classrooms, LCD Projectors, e-Books, audio-video tools, E-Resources (NLIST), CD/DVDs, computers which foster interest and encourage inquisitiveness among students thus making teaching effective and teaching learning process more fulfilling by building the learner centric environment. Instead of one way flow of information, the students are actively involved in preparing Power Point Presentations, use of e-resources for writing, Project reports and Assignments. Desk tops, laptops, pen drives, digital cameras, microphones, and other ICT tools are extensively used by the teachers and students. The Training of the teachers in ICT is conducted in the college to update their ICT skills and enable them to use latest technology, thereby enhancing their competence and skill in handling of ICT tools. Students as well as teachers are trained to handle ICT Tools.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

16

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

**2.4.1 - Number of full time teachers against sanctioned posts during the year**

12

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

06

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)****2.4.3.1 - Total experience of full-time teachers**

307

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The primary focus of the College is to strengthen teaching learning process through rigorous assessment and evaluation. For this purpose, the CEO provides guidelines for faculty to ensure transparency and robustness in the system. During Covid-19 period, examination was conducted online in MCQ pattern by University and College. Transparency Measures: - 1. Awareness of students and their parents of assessment process through notices, academic calendar and through website. 2. Communicating the dates of examinations through notice on boards in each semester. 3. Awareness about the syllabus, internal assessment process along with assessment tools is created through the meeting at the beginning of the academic year. 4. After the evaluation, the grades or marks are displayed for the students. 5. Students who are not able to give internal exams at the scheduled time due to their engagements in sports, other activities or due to personal valid reasons, are given opportunity to reappear for internal examination. 6. The results of all the internal examinations are declared within a week's time. 7. Students are encouraged to discuss their doubts and grievances about the assessment outcome. 8. The student can obtain a photocopy of assessed answer book after the declaration of the result.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The following mechanism is followed for grievance redressal in evaluation:-

1) The complaints of students regarding attendance in the examination, errors in evaluation are forwarded to the university 2)The students can apply for reevaluation of their answer book by paying the prescribed fees 3)The student can obtain a photocopy of the assessed answer book after declaration of the result by paying the prescribed fees 4) Centralized Assessment Scheme of the university is followed by institution 5)The grievances related to problem in submission

of online exam forms and queries related to mistakes in hall tickets and mark sheet regarding name, course name, programme name are resolved promptly by the CEO by communicating to university 6)The Head of Department deals with errors related to attendance, internal assessment of the student promptly 7)The student are given opportunity to redress their grievances concerning CIE marks. The grievances are resolved by showing his/her performance in the answer sheet or the answer sheet is reassessed by the faculty once again in his/her presence.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Vision, Mission and Goal statements of the College are prepared by IQAC and displayed in the College campus as well as on digital media i. e. College website. Vision, Mission and Goal statements have been frequently highlighted by the Principal and faculty members in their address to the student in various programs. The College follows the curriculum prescribed by the Savitribai Phule Pune University, Pune. The University has prepared objectives and learning outcomes for all the programs and uploaded on the University website. The College has clearly stated learning outcomes of all the programs and courses. The mechanism is well defined for Program Outcomes, Program Specific Outcomes and Course Outcomes by the institution to communicate the learning outcomes to the teachers and students. The hard copy of syllabi and learning outcomes are made available in every department for the teachers and students. Program outcomes, Program Specific Outcomes and Course Outcomes of all programs offered by the institution are stated and displayed on the website of the institution and Notice Board of each department.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

There is a structured and efficient mechanism for attainment of the Programme Outcomes (POs) and Course Outcomes (COs) in the college. The IQAC of college follows a specific and systematic methodology for the success of the same. Attainment strategies of Course Outcome (CO), Programme Outcome (PO) and Programme Specific Outcomes (PSO) are decided by each Department. Direct attainment is evaluated on the basis of result of Semester and Annual Examination conducted by college and university, respectively. CO attainment is evaluated through assignments, seminars, viva voce, etc. Routine evaluation is done by oral/written tests in class room. The Semester Examination and the written class tests are conducted according to the examination pattern followed by the affiliating university to help the students to prepare and perform better in the final examinations. The CO attainment in terms of analytical and creative thinking of students is carried out by project review committees, models, charts and PPTs of original and novel ideas.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

128

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://spcjajuri.edu.in/igac/>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

07

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers



**published in national/ international conference proceedings per teacher during the year****3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

We have developed a network with the neighbourhood to sensitize students to social issues and holistic development of them through various extension activities. These activities channelize the students to become a sensible and civilized human with awareness of the social issues like environment, health, constitutional rights etc. The College has proactive NSS unit of 200 students. Through NSS our college actively involves in organizing various extension activities for the overall development of the students which make them aware of various social issues. In the academic year 2020-21, our NSS unit carried out 02 social activities like Awareness Programme on Covid19. Due to covid-19, our students physically participated but through social media they tried to spread awareness of various social issues. Our student Sahil Mude helped to cremate one dead person who died of Covid-19 in Jejuri.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year****3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has adequate infrastructure and physical facilities for regular teaching- learning process like spacious well ventilated classrooms. The total area of the college is 7.10 Acres which comprises College Building, Auditorium, Library, Reading Room, Gymkhana, Ground, and Vehicle Parking etc. The college has total 14 Classrooms and out of them 2 classrooms are smart Classrooms where LCD Projectors and Green Boards are installed. Our College has Technology enabled Spaces like Computer Laboratory, Audio-Visual Seminar Hall. One Seminar Hall with Audio-Visual Facilities like Television, CD's, DVD's Overhead Projectors, LCD Projectors is available for various programmes. Computer Laboratory is equipped with 16 computers with Wi-Fi/Internet facility available for students in our College.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

We conduct various extra-curricular activities every year in the college campus. The required facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, and yoga centre are available in the college. All these cultural activities are conducted by Cultural Committee, N.S.S. and Student Welfare Department.

The following infrastructural facilities are available.

1. Auditorium
2. Gym
3. Playground,
4. Sport Equipments.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

02

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

02

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

17

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

## 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software: Vriddhi Software

Nature of automation (fully or partially): Fully

Version: 2.0 Build 259.9 Full Versions

Year of Automation: 2015

#### Library Membership

Membership is provided to every student and faculty member. By using the member's data Librarian can generate the ID card for the member and the library management software will generate a Barcode for the member which will be helpful for future transactions. This will help to reduce the manual work (on papers) to maintain member's records.

#### Books

This library automation software helps to keep track of all the existing books. There is a unique Id for every book. Barcode helps in Issue-return functionality. While issuing a book, a librarian scans the barcode in the system and an entry is made into the system for the specific book against the specific student or faculty member. A librarian defines the number of books that can be issued to a specific member in the system.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**E. None of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

45

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There are different digital technological facilities available in the college. There are 02- Smart Classrooms and 01-Digitally equipped Seminar hall and 01-Computer Laboratory available in the college. The students of the college are access to the computer lab. The college campus is facilitated with the free

Wi-Fi connectivity. There is open access of Wi-Fi connectivity to all student and the staff members of the college. All the departments of the college are provided with computer and other related accessories. All teaching staff member use the ICT in the classrooms whenever needed. The different educational sites are shown to the students with the help of digital device. Most of the official work is being done with the help of ICT. The college regularly maintains the IT facilities. Following are some basic facilities for updating: Computer is formatted in regular basis. The maintenance of IT facilities in the college is outsourced by appointed agency. Anti-virus is yearly installed in computers. CCTV is installed in the premises of the college and maintained regularly for its effective functioning. Website is maintained by Movesoft, Pune and College pays a fee for its maintenance.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

16

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic



**support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

17

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has well established systems and procedures for maintaining and utilizing physical, academic and support facilities like computer lab, library, gym, ground, computers, classrooms etc. The college has constituted various separate Committees like 'Finance and Purchasing Committee' Library Committee, Sport Committee, College Development Committee for effective functioning, maintenance and upkeep of the infrastructure facilities and equipment in the college. Every year, College Development Committee reviews the requirements of new facilities and maintenance of existing facilities for smooth functioning. The committee prepares proposed budget for the maintenance of infrastructure facilities. The Management and College Development Committee sanctions budget for it and total maintenance of Physical, Academic and Support facilities like Computer Lab, Library, Sports, Computers, Classrooms etc. maintained by the Private Agencies and outsourced to the part time workers and technicians. IT infrastructure facilities, Computers, Printers, Xerox machines are maintained through local vendor. The College electric maintenance, Generators, Battery Backups, Wind Energy Unit and Light Fittings are regularly maintained. Water supply pipeline, internal plumbing, water tank repairing, filter repairing and replacing are outsourced by private Enterprises. Furniture like benches, desks, tables, charts, cupboards are repaired and replaced by visiting carpenter appointed by the college. Cleaning of

classrooms, porches, upstairs, offices and entrance is done by contractual sweepers. Washrooms are cleaned everyday by wet sweepers appointed by the college. Garden, Plants and Trees are cultivated and watered.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

88

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

2

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

C. 2 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

50

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

25

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student**

A. All of the above

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

140

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The Student Council plays a vital role in the effective working of the institutional activities. The student Council is constituted every academic year. The selection of the student on the student council is done as per the provisions of section 40(2(b)) of the Maharashtra University Act, 1994. The student council is formed on the basis of last academic performance of the students on merit basis. For each class, the topper is selected as a Class Representative (CR). In addition to this, one representative each from Gymkhana, Cultural, NSS are selected on merit by concerned HOD and two girl student representatives are nominated by the Principal on merit to this council. All these members of the Student Council elect Secretary of the College who is ultimately University Representative (U.R.) of the College. Apart from the Student Council, Student Representatives are appointed on various Functioning Committees of the college. Each committee has two student representatives nominated on all the functioning committees of the college like College Development Committee, IQAC, Grievance Redressal Committee, Anti-ragging Committee, Women Empowerment, Research Committee and other functioning committees of the college. Our students are also involves in various administrative, cocurricular and extracurricular activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a registered Alumni Association (Registration No: MH/132/2018/Pune). Dr. Bebi Kolte is appointed as coordinator of the Alumni Association and she coordinates to conduct the meetings. The institute collects their feedback through the interaction during the meeting. The prominent Alumni are invited to speak on various aspects of Curricular, Extracurricular and Extension activities conducted by the college throughout the year. Their suggestions and guidance are kindly considered by the College Management. In the registered Alumni Association there are four office bearers i.e. Mr. Vitthal Sonawane, Mr. Shivaji Rane, Mr. Somnath Ubale and Miss. Shushma Prabhale and they continually support to the overall development of the institute. They are invited for regular meetings and programmes like Annual Gathering, Foundation Day, College Convocation Programme, Lecture Series and other functions organized by the institute. Whenever, it is required, the financial assistance is provided by some of our prominent alumni. The prominent members of alumni donated cement and rocks to build a compound wall.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

<b>5.4.2 - Alumni contribution during the year (INR in Lakhs)</b>	<b>E. &lt;1Lakhs</b>
<b>File Description</b>	<b>Documents</b>
Upload any additional information	<b>No File Uploaded</b>
<b>GOVERNANCE, LEADERSHIP AND MANAGEMENT</b>	
<b>6.1 - Institutional Vision and Leadership</b>	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p>The governance of institute is reflective in tune with the Vision, Mission and Objective of the institute. The institute aims at imparting higher education to the rural and economically weaker section. It also targets the character building and creating of an ideal citizen for the nation. In 1991 our visionary Founder Chairman Hon. Vijay Kolte established this institute keeping in mind the idea of 'Rural Development through Education, Arts, Sports and Culture'. The vision of the 'development along with the cultured minds' was the major concept behind the establishment of this institute. In order to cultivate the young minds and provide higher education to the poor farming masses, this institution began its mission. The institution is surrounded mainly by the agricultural and socio-economically backward community.</p> <p><b>Objectives</b></p> <p>To provide various course options in the Arts and Commerce for obtaining a degree.</p> <p>To impart instruction for various course options provided to the students at UG level.</p> <p>To provide excellent support services like sports facilities and recreational facilities to the students.</p> <p>To provide excellent education services that is excellent teaching, learning environment inclusive of adequate and competent teaching staff and excellent library facility.</p> <p><b>Mission Statement</b></p>	



**'Rural Development through Education, Arts, Sports and Culture'**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute encourages and follows culture of decentralization and participative management by involving all staff members in a number of administrative roles. The institute promotes a culture of participative management. The employees of the institution are actively involved in the institutional overall functioning. The Teachers and Non-Teaching Staff Members of the college represent on the College Development Committee and Governing Body. Our Principal, Teaching and Non-Teaching Staff, Alumni and students are the representatives on the College Development Committee, IQAC and all other functioning committees. The participative management is achieved by decentralization from CDC chairman through Principal, Vice- Principal, and Heads of the Departments, teaching faculty and administrative staff. Before the commencement of every academic year, various college committees are formed by the Principal as per the recommendations of IQAC. All the Functioning Committees of the college comprises of all the stakeholders such as teaching and non-teaching staff, alumni, retired employees and students. Some important committees are statutory and they are constituted as per the guidelines of university act and state government of Maharashtra. And the rest of the functioning committees are constituted as per the convenience for good governance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.2 - Strategy Development and Deployment**

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college prepares perspective plan at the beginning of every academic year. The Management, CDC, IQAC and the Principal of the college jointly prepare the concrete perspective plan for the academic year.

20 June

Commencement of First Term

20 June

IQAC Meeting

21 June

Departmental Meetings

1st week of July

Principal's Address

3rd Week of July

Bridge Course

13th August

Visit Marathi Literary Meet, Saswad

15th August

Independence Day Celebration

5th September

Teachers Day Celebration

1st week of September

Teachers Academy: Group Discussion

14th September

Hindi Day Celebration

4th week of September

Departmental Tours

24th September

NSS Day Celebration

2nd October

Gandhi Jayanti Celebration

1st week of October

Legal Literacy Lectures

3rd to 5th October

DrBabasahebJaikar Lecture Series

1st week of November

Answer Book Assessment

1st November

Departmental Meetings

2nd November

IQAC Meeting

5th to 20th November

Diwali Vacation

21st September

Commencement of Second Term

21st September

Departmental Meetings

29th November

**IQAC Meeting**

**1st December**

**Parents [Mothers] Meeting in College**

**21st to 30th December**

**NSS Special Winter Camp**

**4th to 10th January**

**Special Guidance Scheme**

**2nd week of January**

**Tutorials II**

**7th to 12th February**

**Departmental Seminars, Workshops, Paper Presentation, Poster Presentation,**

**27th August**

**Alumni Meet**

**4th week of February**

**Personality Development Workshop**

**1st March**

**Prize Distribution Ceremony**

**1st to 10th March**

**Teachers Evaluation Process**

**15th March**

**Farewell Ceremony**

**16th March**

**Departmental Meetings**

29th April

IQAC Meeting and End of the Second Term

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

College is permanently affiliated to Savitribai Phule Pune University, Pune and is recognized with UGC 2F, 12(B). At institutional level the college is governed by Acharya Atre Vikas Pratishthan Purandar's President and Management Body. For the regular functioning of the college, the Principal is the head of the college with the support Vice-Principal. The main decision taking body of the College is 'College Development Committee'(CDC) where all the major issues are discussed and decisions are taken and same are conveyed to the IQAC and the Principal for its effective implementation.

#### Administrative Setup:

The administrative setup consists of the Principal followed by the Vice-Principal, Head Clerk, Senior Clerk, Junior Clerks, and Peons.

#### Departments:

The organization of Departments includes Heads of Department, Associate Professors and Assistant Professors,

#### Physical Education and Sports:

Organization structure of the Department of Physical Education and Sports includes a Director of Physical Education and the Attendant.

#### Procedures for Recruitment:

The recruitment process of Permanent Posts (Grant-in-aid) staff is followed by the publication of advertisement in the newspaper; the interview process is carried out by the Expert Committee constituted by the Savitribai Phule Pune University, Pune following the norms of Government of Maharashtra, University and UGC.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

#### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

#### Teaching

Non-teaching

Students

Financial assistance is provided to the teachers of commerce faculty for attending Conferences and

Seminars at National

International level.

Facility of Loan for employees from Acaharya Atre Credit Cooperative Society run by the Teaching and Non-Teaching staff.

Provision of the group Medical Insurance facility.

The medical reimbursement facility.

Felicitation of Non-Teaching staff for outstanding performance.

Facility of Loan for employees from Acaharya Atre Credit Cooperative Society run by the Teaching and Non-Teaching staff.

Provision of the group

Medical Insurance facility.

The medical reimbursement facility.

Various Scholarships

Schemes by University

Scholarships Schemes by

Government of Maharashtra.

Financial Support by

Teachers and Alumni

Instalment and Exemption in Admission Fees

Earn and Learn Scheme

Student Insurance Policy by SPPU.

Student Counselling

Cell.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>



**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

01

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has effective Performance Appraisal System for Teaching and Non-teaching staff to evaluate and ensure the multiple activities conducted by them for the students and academic development. At the end of each academic year, the Head of the institute collects the Self-Appraisal Forms to evaluate academic performance of the staff. The college follows the 'Performance Based Assessment System (PBAS) of UGC. The IQAC addresses all the issues related to appraisal system of the staff and forwards it to the University authorities to final validation of the API Scores. The Self-appraisal form consists of the academic performance indicators such as: Teaching, Learning and Evaluation Activities, Extension and Professional Development related activities, Research Publications and Academic Contributions, Details of the Leave Records, Involvement in the Social Activities and overall performance in the year. The review of the performance of appraisal reports are communicated to the individual staff members personally by the Principal and representative of the management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the

various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Our college conducts internal and external financial audit regularly. We have the well-formulated mechanism within the process of accountability where the performance of the resources is checked. Treasurer of our institution is a renowned chartered Accountant, whose guidance helps to maintain financial records up to date. He visits quarterly to college and inspects the record according to the necessity. We conduct our internal audit with the help of these experts. Focusing on the fiscal transparency and fiscal accountability we have been conducting audits regularly. Close monitoring at all levels, timely action and follow up actions helps immensely to us for objection fewer audits. LMC (Now CDC) closely monitors financial transactions of the college. Principal of the college is the disbursing authority and designated officer.

External audits carried out by him regularly. He and his experts are also available to us for more clarifications. His diligence, positive attitude, vigilance, integrity and intelligence have been a guiding star to us. At the time of external and internal audits, college office makes sure the following documents are ready. We provide the following documents to the auditors

1. Cashbook and Ledger
2. Stock Register
3. Pay Bills
4. Contingent Register
5. Service books
6. Logbooks
7. Contingent Bills
8. Monthly expenditure statement

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

The Principal, CDC and the Top Management look after the financial matters and effective use of financial resources. Annual budget and audit system is the regular system of the college. The college invites the entire requirements from all the departments and Faculty Members. Head of the Institution and Purchase and Finance Committee works on the details of the finance provision, Annual

Budget preparation and put in the meeting of the Top Management and CDC for sanction and utilization. The College Development Committee is the main authority to monitor the financial expenditure and requirements. The management ensures the effective and proper use of financial resources. All the transactions are done through the banks, all expenditures and recurring non-recurring is incurred through the cheques and vouchers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5 - Internal Quality Assurance System**

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has contributed for institutionalizing the quality assurance strategies and processes proposed by UGC and Savitribai Phule Pune University. For quality assurance, quality up-gradation, assessment and accreditation, our College has established the Internal Quality Assurance Cell in 2004. Since then IQAC has become instrumental in suggesting a number of quality improvement measures to the college. IQAC is constituted as per the revised guidelines by NAAC. It plays a vital role in bringing about coordination among all the elements of the college. It is a key section which creates systems and enhancement of the quality policy. IQAC provides training to its staff for effective implementation of the quality assurance procedures. The teaching departments are encouraged to organize the expert guest lectures in order to update and upgrade their knowledge and develop the research abilities. The IQAC provides guidance to the teaching staff for making proposals for minor and major research projects, registration for Ph.D. course, by providing guidance regarding the parameter of 'Career Advancement Scheme'. The IQAC communicates with all the Functioning Committee Coordinators and with the office staff and obtains data about various administrative aspects in order to prepare the Annual Quality Assurance Reports for NAAC and the University.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college takes follow-ups of teaching-learning process, structures and methodologies of operations and learning outcomes by conducting internal exams. The college has made available LCD projectors for regular Teaching-learning process. In order to bring the reformation in the Teaching-Learning process, IQAC collects the feedbacks from faculty and students. Considering the need, the IQAC has taken efforts to improve the infrastructural facilities. Use of ICT in teaching and learning

encouraged to access the e-resources INFLIBNET- NLIST where more than 6000 e-journals and 97000 e-books are available in the database. CD'S/DVD'S collection, Wi-Fi with 100 mbps internet speed is made available for faculty as well as students. The

College has installed three LCD projectors in classrooms. Projects were assigned to students to develop ICT based teaching-learning materials.

The IQAC conducts periodical meetings with the Principal, Vice-Principal, and Head of the Departments, College Development Committee, and Internal Examination Committee throughout the academic year in the presence of the IQAC co-ordinator. The IQAC conducts an academic review of collecting information of all departments on academic activities, such as completion of study programs, unit tests, assignments, seminars, group discussion, quiz, education tour and other activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our institution caters education for boys and girls of this vicinity at UG and PG levels. As our institution is located in rural area, the girl students' enrolment is always higher than boys. In order to empower the women, Women Empowerment Committee has been constituted where two girl students are representative members. They are encouraged to register their complaints and various problems in the meeting of women empowerment cell. Facilities like Complaint Box in the campus to drop their suggestions, Installation of CCTV Cameras, separate ladies common room for girl students as well as female staff, provision of scholarships, facility of fees instalment, poor boys fund and other facilities to promote the gender equity among the students.

For the safety and security of the students, the college has 'one gate' especially for the security of girl students. College organizes various workshops on 'Nirbhay Kanya Programme', 'Self Defence Workshop', 'Personality Development Programme', 'Physical and Mental Health Awareness Programmes' etc. Besides that, college conducts activities to promote the gender equity through Health, Nutrition, Blood Donation Camp, Human Rights, Aids Awareness, Yoga, Human Rights, and Female Foeticide. Such kinds of measures are undertaken by the college to promote gender equity among the students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	C. Any 2 of the above
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File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management
--

<p><b>Strategies for Waste Management:</b></p> <p><b>Solid Waste Management:</b></p> <p>The college has 7.10 acres of campus full of tamarind trees planted 300 years ago and other plants. Due to greenery on the open space, naturally it leaves some dried leaves, branches, and unnecessary grass in the campus. The college regularly collects all the wastes from the campus and handovers to municipal council's waste collection centre.</p> <p><b>E-Waste Management:</b> The quantity of the e-waste produced in the college is less. Whatever, e-waste is generated in the college is disposed appropriately by electronic equipment distributor through the authorized agency.</p>
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**Waste Recycling System: We are planning to recycle waste water used in toilets.**

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>B. Any 3 of the above</b>
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File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>	<b>A. Any 4 or All of the above</b>
<ol style="list-style-type: none"> <li><b>1. Restricted entry of automobiles</b></li> <li><b>2. Use of Bicycles/ Battery powered vehicles</b></li> <li><b>3. Pedestrian Friendly pathways</b></li> <li><b>4. Ban on use of Plastic</b></li> <li><b>5. landscaping with trees and plants</b></li> </ol>	

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college is located in ambience pastoral deity of Maharashtra, Lord Khandoba and has always been at the forefront to sensitize students to the cultural, regional, linguistic communal and socioeconomic diversities of the state and the nation. We believe in an inclusive and harmonious society. The College always encourages the students to organise and participate in different programmes organised by college, intercollege, university and other Government or nongovernment organization to make them sensitize towards cultural, regional, linguistic, communal and socio economic diversities. Some of the major programmes organised by the college in this connection are listed below.

The college undertakes various initiatives in the form of celebration of days of eminent personalities, National Festivals through NSS and Cultural Committee to provide for an inclusive environment by bringing students and teachers with diverse background on single platform for creating inclusive environment. These functions help in developing tolerance harmony towards culture, region and linguistics and also communal social economics and other diversities. Our college undertakes the following initiatives in providing an inclusive environment i.e. tolerance and harmony such as Celebration of College and Institution Foundation Day, Alumni Meet, Celebration of International Yoga Day, Celebration of World Population Day, Celebration of Annabhau Sathé Jayanti, Celebration of Vachan Prerna Din, Organization of Physical Training Programme, and Celebration of Women's Day.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college always tries to sensitize students towards values, rights, duties and responsibilities of citizens. Sensitization and awareness programmes like Human Rights Workshop, Legal Awareness Programme, Traffic Awareness Programme, and Some Social Value Programmes in the college campus and the vicinity. The Constitution Day is celebrated on 26th November every year. The programme initiates with Preamble reading of the constitution followed by lectures on the sensitization of students on responsibility towards the constitutional values, rights, duties and responsibilities of citizens. Every year, Institute celebrates Republic Day, Maharashtra Day and Independence Day on January 26, May 01 and August 15 respectively. The celebration is attended by Students, Teaching and Non-teaching Staff, Invitees, guests and other attendees. Flag hosting with National anthem and oath of national integrity followed by distribution of sweets. The students are sensitized on the importance of the activity and are encouraged to participate in saving the life of citizens of India. The college organized Covid-19 Awareness Programme in order to sensitize the students, parents, people in nearby villages and employees of the college about the precautions to be taken to avoid the spread and infection of Covid-19 during the current Covid-19 Pandemic situation in the entire world.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers,**

**A. All of the above**

**administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**  
**4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates all the commemorative days, events and festivals. Some of them celebrated in academic year 2020-21 are as follows:

S.R.

Date

Name of Event

Objective

1

21/06/2020

International Yoga Day

To promote significance of Yoga in our lifestyle

2

11/07/2020

World Population Day

To highlight the difficulties created by overpopulation.

3

15/08/2020

Independence Day

To realize significance of population

4

29/08/2020

National Sports Day

To create awareness about the importance of physical activities and sports in life

5

05/09/2020

Teacher's Day

To honor teachers contributions

6

25/09/2020

NSS Day

To promote work culture among students

7

02/10/2020

Gandhi Jayanti

To promote principles of non-violence

8

15/10/2020

Vachan Prerna Din

To commemorate the birth anniversary of A. P. J. Abdul Kalam

9

11/11/2020

National Education Day

To commemoratethe birth anniversary of Maulana Abul Kalam Azad

10

26/01/2021

Republic Day

To understand importance of democracy

11

08/03/2021

Women's Day

To recognize women's achievements and raise awareness about women's equality.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice: Book Bank Facility for advanced learners  
 2. Objectives of the Practice: The objective of the Book Bank facility is to provide quality study material at no extra cost.  
 3. Context: Our students often struggle for payment of tuition fees which are already marginal. Therefore an additional financial burden of purchasing books for the whole year syllabus.  
 4. The Practice: Principal along with the library committee take a decision to provide books.

Problems Encountered and Resources Required: Some times the number of disserving students is much higher than the number of set of books available with the library at present.

1. Title of the Practice: Green Yellow



Jejuri Gadh Plantation drive on hills. 2. Objectives of the Practice: To create Green cover with yellow flowers is the main objective .

The practice was recognized acclaimed of is still appreciate at state Govt. level of local level too every year around 200 students worked relentlessly. •

5. Evidence of Success: Increase in the number of birds and the avian biodiversity around the hills. This will have a greater pollination effect and would help to have a better green cover on the neighboring hills. 6. Problems Encountered and

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college was established in order to provide higher education to the students from poor farming masses. The Institution is surrounded mainly by the agricultural and socio-economically weaker community. The idea of the welfare of entire community in the area and the development of the nation is the integral part of the college. The Institution tries to perform a key role in Human

Resources Development and the sincere efforts are made to foster the global competency and social values among the students through the higher education. The distinctiveness of our college is the prominent register Alumni Association and its proactive involvement in the development of the college. As our college is located in the rural area, we have the need of the support from the stakeholders from the institute particularly alumni of the college.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

**Future Plans of the College**

To establish Incubation Centre in the College.

To increase the number of Faculty to undertake Major Research Projects.

To motivate teachers to participate in National and International Conferences.

To organize State and National Level Seminars in the college.

To undertake the Faculty and Student Exchange Programme.

To create more Linkages and to develop MoU's with reputed Industries and Institutions.

To introduce more PG Courses