

Acharya Atre Development Trust Purandar's
Sharadchandraji Pawar College, Jejuri,
Jejuri, Pune-412303
Internal Quality Assurance Cell
[IQAC]

Date: 09/07/2022

Notice

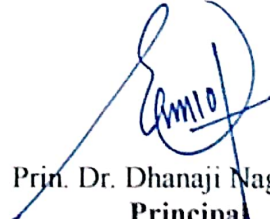
All the Heads of the Departments are hereby informed that Power Point Presentations of Academic Audit (2022-2023) will be held on Friday, 15/07/2022 at 10.30 am onwards. The detailed program of presentations is as follows:

Sr. No.	Name of Head	Department
1	Dr Arun Kolekar	Marathi
2	Dr Bebi Kolte	Hindi
3	Dr. Balaji Natkare	English
4	Dr. Rajkumar Rikame	Political Science
5	Prof. Chandrashekhar Kale	Commerce
6	Prof. Kishori Takawale	Psychology
7	Prof. Mahesh Gawade	Economics
8	Dr. Shivaji Bhintade	Physical Education
9	Prof. Rajendra Kolhe	Library
10	Mr. Balkrushna Mokashi	Office


Dr. Balaji Natkare
IQAC Coordinator
Co-ordinator

Internal Quality Assurance Cell
Sharadchandraji Pawar College Jejuri




Prin. Dr. Dhanaji Nagane
Principal
Principal
Sharadchandraji Pawar College, Jejuri
Tal Purandar, Dist. Pune

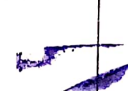


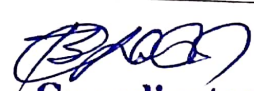
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Academic and Administrative Audit



Preface

The Academic and Administrative Audit of the Departments and Office was conducted on Friday, 15/07/2022. The Purpose of the Audit is to provide the opportunity for a regular strategic overview of the Subject Department's Teaching and Learning activity and the process of administrative work of Office. The proforma of each Department was presented to the Audit Committee. The Committee Members scrutinized the different aspects of the documents and authenticated them with the supporting evidences. This report consolidates the findings of the committee and put forth the suggestions and areas of improvement possible in the future.

Audit Committee Members

Sr. No.	Name of the Committee Member	Designation	Signature
1.	Dr. Balasaheb Bhagat (Principal, Manibhai Desai College, Uralikanchan)	Chairman	 PRINCIPAL Padma Manibhai Desai Mahavidyalaya Jruli Kanchan, Dist. Pune
2.	Dr. Sanjay Zagade (IQAC Coordinator, Waghire College, Saswad)	Member	 HEAD DEPARTMENT OF ENGLISH WAGHIRE COLLEGE SASWAD
3.	Dr. Dhanaji Nagane (Principal, S. P. College, Jejuri)	Member	 Principal Sharadchandraji Pawar College, Jejuri Tal Purandar, Dist. Pune
4.	Dr. Balaji Natkare (IQAC Coordinator, S. P. College, Jejuri)	Member	 Co-ordinator Internal Quality Assurance Cell Sharadchandraji Pawar College Jejuri



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Friday, 15/07/2022

Academic and Administrative Audit

Results

Sr. No.	Particulars	Name of Department	Number of Department.
1.	Number of Departments securing 'O' grade	--	00
2.	Number of Departments securing 'A' grade	Commerce Marathi English Hindi Political Science Office	06
3.	Number. of Departments securing 'B' grade	Library Economics Psychology Physical Education	04
4.	Number of Departments securing 'C' grade	-	00
5.	Number of departments securing 'D' grade	-	00

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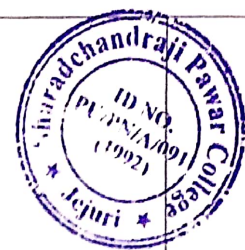
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Friday, 15/07/2022

Academic Audit

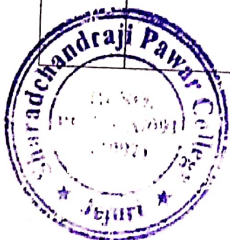


Sr. No.	Department	Observations	Recommendations	Grade
1	Commerce	<p>Found following students enrichment program:</p> <ol style="list-style-type: none"> 1. Increasing strength 2. Result analysis 3. Costing 4. Avishkar 5. Career Counseling 6. Field work & Projects 7. Organizes Parent teachers Meet 8. Organizes GST & Tally Lecture 9. Organizes Guest Lecture 10. Organizes Bank Visit 11. Organizes Campus Interview 12. Use of Audio-Visual Lectures Multimedia 13. Organizes Subject Matter Videos 14. Organizes Expert Lectures 15. Organizes Industrial Visit 	<ol style="list-style-type: none"> 1. Qualified and experienced faculty should be appointed. 2. Placement Cell needed. 	A
2	English	<ol style="list-style-type: none"> 1. Qualified and Experienced Faculty 2. Teaching methods adopted to improve student learning 3. Use of Audio Visual Aids/ Multimedia (Movie Screening) 4. Seminars of the students on various topics and Assignments 5. Research papers published. 6. Research projects (Faculty & Students)- Avishkar. 7. Recognized Research Guides of SPPU. 8. Teacher training workshop. 9. Seminar attended. 10. Soft skills & Communication Skills Courses 11. Audio visual aids to make teaching and learning activity enjoyable and fruitful. We screen movies based on the texts prescribed in the syllabus. 12. Assignments 	<ol style="list-style-type: none"> 1. Language lab should be installed. 	A

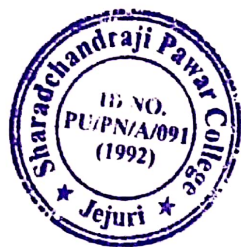


		<p>13. Continuous Internal Evaluation. 14. Remedial Teaching 15. Study Tours 16. Essay, poetry reading, speech, poster, Translation ability check competitions. 17. Result Analysis. 18. Alumni Contribution- lecture series</p>		
3	Hindi	<p>1. Qualified and Experienced Faculty 2. "Rashtrabhasha" 3. Hindi Day 4. Group Discussions 5. Assignments 6. Continuous Internal Evaluation. 7. Remedial Teaching 8. Study Tours 9. Essay, poetry reading, speech, poster, Translation ability check competitions. 10. Seminar organized and attended. 11. Research papers published. 12. Research projects (Faculty & Students). 13. Result Analysis. 14. Alumni Contribution</p>	<p>1. Elocution and debate competition should be arranged. 2. Use of audio-visual aids needed.</p>	A
5	Marathi	<p>1. Ph.D guide since 2011 (Dr. Kolekar) 2. Qualified and Experienced Faculty 3. "Sahitya Samelan" Certificate. 4. Seminar organized and attended. 5. Research papers published. 6. Research projects (Faculty & Students). 7. Marathi Day 8. Group Discussions 9. Assignments 10. Continuous Internal Evaluation 11. Study Tours 12. Essay, poetry reading, speech, poster, Translation ability check competitions. 13. Result Analysis. 14. Alumni Contribution</p>	<p>1. Students should be encouraged to enhance the language skills like creative writing, report writing, etc.</p>	A
6	Political Science	<p>1. Qualified and Experienced Faculty 2. Youth Parliament 3. Savidhan Day 4. Group Discussions 5. Assignments 6. Study Tours 7. Essay, poetry reading, speech, poster, Translation ability check competitions. 8. Seminar organized and attended. 9. Research papers & books published.</p>	<p>1. Students should be encouraged to read newspaper daily and to discuss the current political affairs. 2. Students should be trained to write reports on current affairs.</p>	A

		10. Research projects (Faculty & Students). 11. Result Analysis. 12. Alumni Contribution 13. Achievements of staff and students. 14. Teaching learning innovations Best Practices – Matdar Jagruti Abhiya,	3. To conduct debate on current affairs through Mock Parliament.	
7	Psychology	1. Experienced Faculty 2. Personality Development Cell. 3. Counseling center. 4. Research papers published. 5. Reference book published 6. Organized State Level Seminar 7. SWOT analysis 8. Seminar attended. 9. Group Discussions 10. Assignments 11. Remedial Teaching 12. Study Tours 13. SWOT analysis 14. Seminar attended. 15. Result Analysis. 16. Teachers parents meeting. 17. Psychological testing 18. Workshop on CV exam. 19. Mansik Aarogya Day 20. Student seminar attended. 21. Result Analysis.	1. Arrangement short-time courses for students. 2. To encourage students to study the psychology of the community regarding various current issues.	B
8	Economics	1. Qualified and Experienced Faculty 2. Student Seminar 3. Study tour – M.I.D.C 4. Project – Short term projects on Socioeconomics issues. 5. Attended & presented papers in seminar and workshops 6. Published research papers in research journals 7. Good Alumni support. 8. Group Discussions 9. Assignments 10. Continuous Internal Evaluation 11. Study Tours 12. Result Analysis	1. Encourage students to study the current economic situation of the country and the world. 2. Encourage students to study various popular economic policies and their results. 3. Introduction of the popular world class economist.	B
9	Physical Education	1. Qualified and Experienced Faculty 2. Ex .ANO NCC 3. Encouraged students to participate in state level and National level sports competition. 4. Organized State Level Seminar	1. To arrange university level sport competition. 2. To inculcate sport culture	B



		<ol style="list-style-type: none"> 5. Organized Disaster Management Demonstration. 6. Organized Trekking 7. Organized 'Yoga Day' & Demo 8. Organized Inter collegiate & Inter group Competition 9. Organized Krida Mahostav 10. Gymnasium 11. Completed Research Projects 12. Coach for SPPU students & all India sports. 13. Subject expert for faculty selection. 14. Won many Power Lifting medals at National Level. 	among students.	
10	Library	<ol style="list-style-type: none"> 1. Experienced Librarian 2. Rare book collection of hundred books since 1925 to 1960. 3. Rich collection of books, journals, magazines, e-books, rare books and inters library borrowing facility. 4. Reading hall 5. Reference services 6. Books on competitive examination 7. Home lending facilities 8. Internet Services 9. CD's on various subjects 10. Periodicals and journal 11. Newspaper clipping service made available to staff and students. 12. Photocopy services are available for the users with reasonable cost. 13. Library Loan Service 14. Publisher Catalogues is circulated to the staff for recommending new books and journals. 15. Downloading and printing service is provided to the staff and students. 16. The Library Advisory Committee reviews the suggestions, complaints. And take actions to improve the library facilities and services. 17. Vachan Prerna Din. 18. Book exhibition. 	<ol style="list-style-type: none"> 1. Display new arrivals. 2. Book bank facilities are provided to a student. 3. To make available e-books. 	B



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Administrative Audit

Sr. No.	Department	Observations	Recommendations	Grade
1	Office	<p>Found following students enrichment program:</p> <ol style="list-style-type: none">1. Institution's mission is explicit and understood and owned by the staff2. Aims and objectives are in keeping with the mission and are realistic and achievable.3. The institution has adopted a working definition of quality assurance which is compatible with its mission.4. A systematic and comprehensive approach to quality assurance affecting all the essential services of the institution is being implemented.5. A quality assurance handbook addressing all the affected activities is in evidence.6. Principles of good governance are evident.7. Encouragement for wide participation in the formulation of policies8. Timely implementation of policies and monitoring thereof9. Governing body being cohesive in its approach10. Establishing effective links with external stakeholders11. Developing an organisational structure which reduces bureaucracy and improves communication, efficiency and effectiveness12. Proper budgeting and rationalisation of funds with justification, taking into	<ol style="list-style-type: none">1. Short term professional/skill oriented courses are needed to cater the need of the present time.2. Extra fund should be generated to create modern facilities for the student and staff.3. Teaching and non-teaching staff should be encouraged to participate in faculty development programs to enhance their skills.4. Infrastructural facilities should be increased.	A

		<p>account short term and long term goals</p> <ol style="list-style-type: none"> 13. Ensuring cost effectiveness of programs 14. Effective internal auditing 15. Policies regarding admissions are clear, transparent and accessible by the public 16. Policy on equal opportunities is implemented. Consideration is given to physically disable and mature students 17. A body such as a Students Council is operational to represent students in various committees, including the Academic Board. 18. The Council's voice is taken to the management and appropriate action taken 19. An office for students' welfare is operational and it is actively supported by management 20. institution has well established policies for appointment, appraisal and promotion of staff and that these policies are effectively implemented 21. These policies are reviewed to reflect changing circumstances 22. Staff resources are effectively deployed: roles and relationships are well defined and understood; duties allocated are appropriate to qualifications, and experiences. 		
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