



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

ACHARYA ATRE DEVELOPMENT TRUST PURANDAR'S SHARADCHANDRAJI PAWAR COLLEGE, JEJURI

SHARADCHANDRAJI PAWAR COLLEGE, JEJURI, CINCH BAUG,
KADEPATHAR ROAD, JEJURI, TA. PURANDAR, DIST. PUNE- 410303
412303

Sharadchandraji Pawar College, Jejuri

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Acharya Atre Atre Vikas Pratishthan Purandar's Sharadchandraji Pawar College, Jejuri was founded on 15th June 1991 to cater the need of the higher education in Arts and commerce to the students of the vicinity of Jejuri. The idea of the college was conceived in the mind of the Former Central Minister of India, Hon. Sharadchandraji Pawar Saheb and was wrought under the spirit of the Fonder President, Hon. Vijayrao Kolte.

Experts from different fields, eminent faculty, librarian, administrative staff, non-teaching staff and students have immensely contributed to the progress and development of this college. Thus the seed sown in 1991 turned into a seedling.

Education is an important element to bring about change in society. Every individual without being literate and well-cultured, society cannot progress. Knowing the necessity of education, the facility of higher education is made available in Jejuri for the youths of this vicinity. It becomes very difficult for the poor farmers and farm labourers' children in Purandar taluka to go to Pune, Mumbai or some other well-known cities for higher education. Therefore, Acharya Atre Vikas Pratishthan, Purandar entered the field of education and established this college to cater for the need for higher education. Every student enrolled in this college is given special attention. Ingenious students are paid special attention and are systematically encouraged to get admission to well-known colleges for them post-graduation. Scholarship facility is provided to the socially and economically weaker students. Apart from bookish knowledge, co-curricular and extra-curricular activities are also conducted in college in collaboration with Savitribai Phule Pune University, NGOs and colleges. Workshops and contact sessions are conducted to hone the skills of students such as Computer Certificate Course, Communication Course in English, Tally Course, Essay Writing, Elocution, Rangoli, Handwriting, etc. Similarly, the various types of university-level outdoor games are arranged to develop the mental, physical and psychological aspects of students to make them independent and happy living beings.

In 2011, the college shifted in its own newly constructed building in the old tamarind orchid known as a 'chinchbaugh'. The college has a beautiful and mind-blowing surrounding with more than 70 tamarind trees, a big lake behind it and 'Kadepathar' in front of it. Thus, the college is draped with nature's beauty and settled in a peaceful atmosphere, amidst shay lush greenery. The large building, playground, well set-up library, disciplined and skilled students etc help the overall development of students. Acharya Atre Vikas Pratishthan Purandar's former president Hon. Shri. Sharadchandraji Pawar's blessing and guidance, the president, Shri. Vijayrao Kolte's guidance, the secretary, Shri Shantaram Poman's implementation and the experienced leadership of the principal and willing adherence of the faculty members are the powerful pillars of the college.

Vision

Rural Development through Education, Arts, Sports and Culture.

Mission

To create an ecosystem conducive to build confidence and a 'can-do' attitude in students.

To educate students with appropriate curriculum and take them beyond it through the use of technology.

Allow the students to grow and harbour overall understanding, sensitivity and sensibility required for a responsible citizen.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

The college provides education of conventional courses i.e. BA and B.Com in affordable way to the socially and economically backward students who belongs to agrarian family. Our college is affiliated to Savitribai Phule Pune University which one of the best ten universities in India. Curriculum designing at SPPU is a highly defined and critically upgraded mechanism. Our faculty takes part directly or indirectly in the formulation of syllabus by virtue of their membership in Board of Studies. Dr. Dhanaji Nagane is a member of Board of Studies in English and guides to our faculty member to deliver curriculum effectively. We have highly qualified and experienced staff. We have graduated around 4000 students since the establishment of the college. A strong alumni association with occupations of social relevance highlights the credentials of this college. Languages are taught in three major departments in the college. Extra coaching and office hours are given, both formally and informally, to all. Constant persuasion with cooperation from local authorities has helped immensely to improve required facilities for teachers and students. Computer awareness programs and professional computer education is an additional facility for students. This makes the students worthy of getting jobs in the area of banking and finance, creative writing and other office-assistant positions. Sport facilities for indoor and outdoor games are our one of the strengths.

Institutional Weakness

- Our inherent weaknesses are as follows:
- Rural and pilgrimage location.
- Medium of instruction is Marathi.
- Lack of professional courses and science faculty.
- Lack of public transport to come to college.
- Societal ignorance as to put their daughters on higher scale of learning.

Institutional Opportunity

- Academic Masters in each subject viz.; Marathi, English, Hindi, Political Science & Commerce.
- Research recognition of these departments.
- Ph.D. scholars to be enrolled.
- Skill based vocational programs.
- 100% paperless administrative operations.
- e-Governance.
- Eco friendly practices.
- Career Opportunities for present students in the sectors of Banking, Retail Marketing and other sectors of commercial types.
- Creative writing, communication and teaching.
- Self employment and entrepreneurship.
- Establish more linkages with the reputed Industries to create more placement opportunities.
- Organize more workshops, training programs to develop the literary and creative talents of the students

Institutional Challenge

- Economic backwardness of 80% students.
- Basic school education is not up to the mark for 50% of the students.
- Zero inclination for Bachelor of Arts due to unavailability of profuse employment possibilities.
- Tendency of early marriage of girl students leading to high drop out rate and frequent absenteeism.
- Dropout rate.
- Generation of Funds for Infrastructure Development in rural area.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

College is affiliated to Savitribai Phule Pune University, Pune therefore; the curriculum is designed at university level. The college makes systematic plan to deliver the curriculum effectively following the academic calendar. The effective curriculum delivery is achieved by conducting the regular academic, administrative, extension activities, continuous internal assessment, tests, semester and examinations etc. Every year, common timetables, departmental timetables, individual timetables are prepared. The IQAC monitors all the activities and maintains student progression record to review the attainment of CO, PO and PSO. IQAC collects feedbacks from students, teachers, alumni and parents and analyses the suggestions received and takes the action. Our faculty members are participated in syllabus restructuring workshops directly and indirectly. Most of the Faculty Members attended their refresher courses, orientation courses, faculty development programs, seminars, conferences, workshops to update their knowledge. The periodic tutorial, class test, internal examinations are conducted regularly. Our library provides reference books, access to e-books through NLIST subscription. A separate Examination committee is constituted as per University rules to bring the transparency in examinations and evaluation process. Our college contributes to sensitizing students to cross-cutting issues relevant such as gender, environment and sustainability, human values and professional ethics. The college has constituted various committees to integrate the crosscutting issues.

Teaching-learning and Evaluation

To make the teaching-learning process effective, participative learning, experiential learning and collaborative learning methods are used by our teachers. They also encourage students to use ICT, digital resources for learning. The learning is made practical through the use of computers, field visits, case study, educational study tours and visits to the reputed institutions. Experimental learning is prominent in commerce subjects. Field survey, students' seminars, group discussions, exhibition, quiz, research project etc. are organized. The industry visit, students' seminars, internship and projects are regular part of learning. The mechanism of internal assessment of the college is transparent and the grievance redressal system related to the internal examinations and assessment is time-bound and efficient. Examinations are conducted as per the guidelines of Savitribai Phule Pune University, Pune. The time table of internal assessment examination is prepared well in advance and displayed on notice board. The evaluation process of internal and FYBA and BCOM's first year class is completed at college level. Grievances related to Internal and external university exams are addressed to the CEO and principal who report the same to the university. University's decision is conveyed to the respective students immediately. POs and COs for all courses offered by the college are identified and displayed on college website. They are also communicated to all stakeholders of the college particularly Staff and students.

Research, Innovations and Extension

The college has created an ecosystem for innovations and has workshops on various subjects in the faculty of Arts and Commerce. It has also signed 7 MoUs with various institutions and NGOs to exchange academic and extracurricular activities. The college conducts regularly industrial visits and internship. The college has also started to conduct two Short Certificate Courses and three skill based courses in collaboration with Skill India Project. The facilities like well equipped library and free Wi-Fi, computers and internet are available. Extension activities are also the integral aspect of education which emphasizes community services. Our college is well networked with its neighborhood community and promotes constant interaction involving with NGOs, and community. The college has been carrying out several extension and outreach activities to sensitize students about the societal problems. Awareness program on cleanliness, gender sensitization, women empowerment, computer literacy, health education and sports are conducted regularly in collaboration with different functioning committees under IQAC. NSS conducts the activities and the programs after considering the needs of community.

Infrastructure and Learning Resources

The college has 7.10 acre of land in the historical area of Chinchbaug in Jejuri. The sufficient infrastructural facilities for curricular and co-curricular activities are made available in the college. The new building of the college has been constructed to meet the requirement of the students in 2011. The building consists Library, Reading Hall, Office, Principal's office, Gym, Class rooms, auditorium, Students Facility Center, Canteen, IQAC room, and play ground. The college has well furnished 13 Classrooms out of which 2 are equipped with ICT Facilities like Projectors, Computers. The College has 1 Computer Lab with 20 computers. The office and library is fully computerized and equipped with advanced Vridhhi Software. The office, computer lab and examination cell is supported with two UPS. The College Library is having remote access of 6000+ e- journals and 199000+ e-books through N-LIST subscription. The college is having 100 Mbps Internet Connection with 7 Wi-Fi Access points on the campus to access Internet. The college has total 24 Computers, 7 Printers, Canteen, Gymnasium and Fitness Center with advanced equipments. Parking Shed: 600 sq. ft., Play Ground:

200mtr Running track, Employees Credit Society, Competitive Exam Coaching Center is also available in college. As the college has been recently shifted into a new building, it has a well-equipped auditorium of 100 seats with required audio facility and lighting facility. A well-equipped and spacious reading hall with the capacity of 40 students is available.

Student Support and Progression

Students are the focus of the teaching learning process of the institution since its establishment. It was the need of this local area to host higher education and therefore a college was established in 1991-92 with very small resources. To support students financially, college makes available all types of scholarships of government and Savitribai Phule Pune University every year. In addition to these scholarships, needy students are enrolled for Karmvir Bhaurao Earn and Learn Scheme through which students earn at least two thousands rupees a month. College also tries to generate funds from society to support economically weaker students. The college has a registered Alumni Association (Registration No: MH/132/2018/Pune). Dr. Bebi Kolte is appointed as coordinator of the Alumni Association and she coordinates to conduct the meetings. The General Meeting is conducted once in a year. Every year, on the occasion of birth anniversary of Mahatma Gandhi 2nd October, the annual meeting of alumni association is conducted. It is noted that every year more than hundred Alumni attend the meeting. Their feedback is obtained through the feedback forms and the interaction during the meeting. The record of placement and progression towards higher education is maintained strictly. Sport facilities financial support for sportsmen is provided as per the norms of affiliated university.

Governance, Leadership and Management

The college encourages and follows culture of decentralization and participative management. The Teaching and Non-Teaching Staff Members of the college represent on the College Development Committee and Governing Body. All the 25 Functioning Committees of the college comprises of all the stakeholders. Our college is permanently affiliated to Savitribai Phule Pune University, Pune and it is recognized with UGC 2F, 12(B) and Grant-in-Aid, Co-education and Self-Financed institution. For the service conditions and rules, the College follows the rules and regulation laid down by University, and Government of Maharashtra. The institution prepares long time and short time perspective plan in order to uplift the overall growth of the institution and to achieve learning objectives. The college frames a development plan after taking feedbacks from various stakeholders and the same is implemented through different committees. The institution has effective welfare measures for both teaching and non-teaching staff. Employees Credit Cooperative Society, Group Medical Insurance, The Medical Reimbursement, the Casual Leave, Earned Leave, TA/DA as per rules are given to the employees. The college provides uniform to the non-teaching staff. The college has effective Performance Appraisal System (PAS) for teaching and non-teaching staff. Head of the institution collects the Self-Appraisal Forms to evaluate academic performance of the staff. Transparency in financial management of the institution is managed by conducting regularly internal and external financial audit. College has established the Internal Quality Assurance Cell in 2004. Since then, IQAC has become instrumental in suggesting a number of quality improvement measures to the college. IQAC reviews its teaching-learning process. IQAC collects the feedbacks from stakeholders which are analyzed.

Institutional Values and Best Practices

The college ensures that for quality education safe environment is one of the essential things. Although the

college is located among the 60 old and bid tamarind trees planted 300 years ago by Lady Ahilyadevi Holkar, the apex management of the institute has taken several measures for planting more tamarind trees on the campus to make Green Campus. 50% of total area is covered with trees. A number of trees exist at different places in the college. Tree plantation in the campus is the regular activity. The college undertakes all the measures for the safety, security, and dignity of female staff members and girl students. The college has provision of one gate campus system, 22 CCTV cameras are installed on the campus. The anti-ragging committee and women empowerment committee, code of conduct committee are formed to ensure the safety of female students and teachers. The college publishes Handbook of code of conduct every year. Mentor –mentee system, Suggestion boxes, Grievance Redressal Cell, ladies common room, etc. are available in the college. The Institution celebrates national and international commemorative days. Our college has always been at the forefront of sensitizing students to the cultural, regional, linguistic communal and socioeconomic diversities of the state and the nation. The celebration of days of eminent personalities and National Festivals help to develop tolerance harmony towards culture, region and linguistics and also communal social economics and other diversities. The college has taken some initiatives for sensitization of students and employees of the institution to the constitutional obligations, values, rights, duties and responsibilities of citizens.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	ACHARYA ATRE DEVELOPMENT TRUST PURANDAR'S SHARADCHANDRAJI PAWAR COLLEGE, JEJURI
Address	Sharadchandraji Pawar College, Jejuri, Cinch Baug, Kadepathar Road, Jejuri, Ta. Purandar, Dist. Pune- 410303
City	Jejuri
State	Maharashtra
Pin	412303
Website	Sharadchandraji Pawar College, Jejuri

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Balaji Govindrao Natkare	02115-295054	9421056581	02115-29505 4	iqacspcollegejejuri @gmail.com
IQAC / CIQA coordinator	Kishori Ravindra Takawale	02115-222510	9112156353	02115-22251 0	kishoritakawale@g mail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details				
State	University name	Document		
Maharashtra	Savitribai Phule Pune University	View Document		
Details of UGC recognition				
Under Section	Date	View Document		
2f of UGC	18-04-2018	View Document		
12B of UGC	18-04-2018	View Document		
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Sharadchandraji Pawar College, Jejuri, Cinch Baug, Kadepathar Road, Jejuri, Ta. Purandar, Dist. Pune- 410303	Rural	7.1	1120

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No. of Students Admitted
UG	BA,Marathi,	36	HSC	English + Marathi	80	40
UG	BA,Hindi,	36	HSC	English + Marathi	80	33
UG	BA,English,	36	HSC	English + Marathi	80	32
UG	BA,Political Science,	36	HSC	English + Marathi	80	63
UG	BCom,Commerce,	36	HSC	English + Marathi	240	164

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				4				12			
Recruited	1	0	0	1	4	0	0	4	12	0	0	12
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				8
Recruited	6	1	0	7
Yet to Recruit				1
Sanctioned by the Management/Society or Other Authorized Bodies				2
Recruited	1	1	0	2
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	3	0	0	1	1	0	6
M.Phil.	1	0	0	1	0	0	1	1	0	4
PG	1	0	0	3	1	0	3	2	0	10
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	2	3	0	5
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	1	1	0	2
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	2		1		3

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	296	0	0	0	296
	Female	308	1	0	0	309
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	30	33	21	35
	Female	25	35	29	39
	Others	0	0	0	0
ST	Male	6	5	3	5
	Female	5	6	8	6
	Others	0	0	0	0
OBC	Male	53	55	44	34
	Female	45	53	58	55
	Others	0	0	0	0
General	Male	161	132	126	169
	Female	162	165	150	157
	Others	0	0	0	0
Others	Male	75	76	60	53
	Female	48	52	49	52
	Others	0	0	0	0
Total		610	612	548	605

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Sharadchandraji Pawar College Jejuri implements multidisciplinary curriculum which is designed by Savitribai Phule Pune University. The holistic approach is adapted to equip the students with an overall knowledge on similar fields apart from their core subjects. Marathi, Hindi, English, Political Science, Economics and Psychology subjects from Arts faculty are taught in the college. Banking and Finance and Cost Works Accounting subjects are taught from Commerce faculty. Credit based course on Environmental education is a part of the curriculum.
2. Academic bank of credits (ABC):	The college is affiliated to Savitribai Phule Pune

	<p>University and recognized by Government of Maharashtra. According to the directions of SPPU, our students have registered for ABC. However, the NEP has not been implemented for affiliated colleges. The Government of Maharashtra has decided to implement NEP for affiliated college from the academic year 2024-25.</p>
3. Skill development:	<p>The college's skill development efforts resonate with that of National Skill Development Corporation. The college has implemented three courses in collaboration with National Skill Development Corporation and also has applied for three more courses. The college organizes various model-making competitions and exhibitions, workshops, experts' lectures and seminars to encourage career guidance. The soft skill development program is an integral part of every student's curriculum. Essential Skill Development and the Constitution of India are mandatory courses, which are compulsory for all students to get constitutional and citizenship values. Values and Ethics course is made mandatory for all to have ethical values inculcated. Different social programs are organized through NSS.</p>
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>In order to imbibe Indian culture amongst the students and faculty members the institute organizes various events round the year like Independence Day celebration, Republic Day celebration, International Women's Day celebration, and Birth and death anniversaries of legendary persons of India.</p>
5. Focus on Outcome based education (OBE):	<p>Continuous assessment is an integral part of CBCS pattern 2019. This helps to get an idea about the student's understanding of the subject.</p>
6. Distance education/online education:	<p>The college has a centre of distance education of Savitribai Phule Pune University and has provided BA and B.Com courses.</p>

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
548	612	610	582	598

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 16

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
16	16	16	16	16

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
30.61	14.41	15.51	25.15	36.14

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Sharadchandraji Pawar College, Jejuri is affiliated to Savitribai Phule Pune University, Pune. According to the guidelines of our parent university, the academic calendar is prepared for the effective implementation of curriculum. In the academic year, IQAC prepares academic calendar to conduct the regular academic activities as well as to conduct the continuous internal evaluation of both semesters. The academic calendar includes all the academic activities, administrative activities, extracurricular activities, continuous internal assessment, assignments, tutorials, and examinations etc. To conduct classes smoothly, common timetable is prepared. For effective curricular delivery, proper student-teacher ratio is maintained. IQAC of the college monitors all other activities related to the curriculum planning and delivery through a well-planned and documented process. To take review of CO, PO and PSO, the college maintains the placement records and student progression record. For effective curriculum delivery conventional and innovative teaching methodologies and techniques are used. Co-curricular and extracurricular activities are organized for the enrichment of the curriculum for special and general level subject. After the completion of admission process, through personal interview and tests slow and advanced learners are identified and special guidance lecture series is arranged to improve academic standards of the newly enrolled students. Similarly, for effective curriculum delivery, IQAC prepares plans for the organization of special programmes for different level learners. IQAC also helps to maintain the list of nonworking days and holidays, leave record, departmental meetings, practical time table, question papers, results and its analysis report, conduct of bridge courses, extra classes, attendance, regular departmental SWOC analysis, student feedbacks on curriculum, power point presentations, notes, videos, films, links etc. Some faculty members are participated in the syllabus restructuring workshops and Board of Studies at University. Teachers are encouraged to update their knowledge by attending refresher courses, general orientation courses, faculty development programs etc. The commerce faculty regularly arranges study tours, field visits, and practical sessions for understanding of various terms and concepts of the respective subjects. The departments use modern teaching aids, ICT devices for effective delivery of curriculum. The examination committee is constituted to conduct internal, external and practical examinations smoothly. All the measures are taken to bring the transparency in examinations and evaluation process. Record of all internal exams is maintained by the concerned teacher and later submitted to the principal. The college library provides all necessary infrastructural facilities to our teaching staff and students such as reference books, access to e-books through NLIST. A formal feedback is received from students, parents' alumni through questionnaire.

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 2

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 22.88

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
150	150	150	75	150

File Description	Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

The crosscutting issues such as gender, environment and sustainability, human values and professional ethics, development of creative and divergent competencies etc. are integrated through the curriculum designed by our parent university to which our is affiliated. Through various curricular and co-curricular activities our faculty strives to highlight the basic cross-cutting issues that are prevalent in their respective subjects. Our teachers prepare the unit wise list of all the cross-cutting issues and sensitize the student during their classroom teaching. To deal effectively with crosscutting issues, our college has constituted various committees according to the directions of Savitribai Phule Pune University such as Sexual Harassment Committee, Women Empowerment Cell, Internal Complaint Committee, Grievance Redressal Cell, Environment Committee, Code of Conduct Committee, etc. to integrate the crosscutting issues like Gender equity, Professional Ethics, Human Values, Environment and Sustainability in the college. These Committees organizes programmes like Workshop on the topic Scientific Attitude, Workshop on Human Values, Health Awaerness Programme, NirbhaKanya Workshop, Code of Conduct Abhiyan, Gender Equality Program, Workshop on Value Sensitization Programme on Human Rights, Duties and Responsibilities for Students and Staff, Legal Guidance Workshop, Right to Information Education Workshop, etc. The college integrates these crosscutting issues celebrating the days like International Women’s Day, Constitution Day, Savitribai Phule Jayanti, Sadhbhawana Din, National Voters Day, Ahilyadevi Holkar Jayanti, Yoga day, Hindi Language Day, Marathi Language Day, etc. Through National Service Scheme, the college organizes various lectures to make aware students about environment, water, health and social harmony. Similarly, World Population Day and World Environment Day, Meri Mati Mera Desh, such actives are celebrated in the college. NSS and Student Development Council conduct programs to sensitize students the cross cutting issues like Human Values, Human Rights, Gender Equity and Environmental Awareness. The college also observes some best practices like No Vehicle Day and Plastic Ban in the campus and Green Campus. Student Development Committee in collaboration with NGO organizes workshops to sensitize and illuminate gender discrimination prevalent in the society. The college implements and deliver the Environment Course which is compulsory for Arts and Commerce at Second Year S.Y.B.A. and SY B.Com for both semesters. Through the curriculum of environmental science students are sensitized about the importance and conservation of environment. The course includes varied topics like eco-system, environment pollution, disaster management, law and ethics, bio-diversity and their conservation, natural resources and their conservation, environment and human health. Our institution always gives special emphasis to bring Environmental awareness among the students by conducting various awareness programmes. Projects, filed visits, assignments such activities are given to the students by Environment Awareness Committee.

File Description	Document
Provide Link for Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 29.93

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 164	
File Description	Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

<p>1.4.1</p> <p><i>Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website</i></p> <p>Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website</p>	
File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 70.24

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
548	612	610	582	598

2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
840	840	840	840	840

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 100

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
187	187	194	194	194

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
187	187	194	194	194

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 34.25

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

To make the teaching learning process interesting and effective, the college focuses to afford the learner-centred education through effective and innovative methodologies such as participative learning, experiential learning and collaborative learning methods. Teachers and students are continuously encouraged to use ICT, digital resources for effective delivery of curriculum and fruitful teaching and learning process. This careful attention makes students' learning interesting, personalised, creative and dynamic. Students are exposed to audio-visual aids and use of ICT. The learning process is made innovative various factors such as use of computers, field visits, case study, educational study tours and visits to the reputed institutions and industries. The priority is given for the enhancement of student's confidence by conducting various curricular and co-curricular and extra-curricular activities by the faculty members. Field survey, students' seminars, group discussions, exhibitions, projects, assignments, etc. are conducted regularly as part of CBCS. The students are encouraged to raise doubts and difficulties in the classroom and in the personal interactions with the concerning subject teacher. The survey method is followed to sensitize students towards environmental issues. Simultaneously, to develop and enrich students creativity, decision-making ability, critical thinking, reasoning power, the college adopts collaborative learning and problem solving methodologies. Problems are given in groups and step by step guidance is provided to them to solve the problems. Use of dictionaries, thesaurus, encyclopedias, magazines and journals are recommended for students. Our teachers use the ICT enabled tools along with student-centric methods like experiential learning, participative learning and problem solving methodologies in teaching learning process to enhance the learning experiences of students. It has also gained immense importance during the Covid-19 pandemic when most of the faculties used a diverse set of ICT tools in teaching learning process. The college has the provision of ICT enabled classrooms with LCD Projectors, e-Books, audio-video tools, Computer laboratory, E-Resources (N-LIST), CD/DVDs, computers which foster interest and curiosity among students. As a result of use of ICT, it is observed that our students actively involved in preparing power point presentations, use of e-resources for writing project reports and assignments. Desktops, laptops, and other ICT tools are comprehensively used by teachers and students. College encourages teachers to participate in teacher training sessions conducted by other colleges for teachers which help our teachers to update their knowledge about use of ICT tools. Our students are encouraged to enhance their skills of handling ICT Tools by providing them knowledge of library software, MS Word, MS Excel and Power Point Presentations. All the faculty members are also registered with INFLIBNET to support learning, research and academic pursuit.

File Description	Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 100

2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
16	16	16	16	16

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 56.25

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
09	09	09	09	09

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is

time- bound and efficient

Response:

To deal with various aspects of examinations, the college has well designed planned mechanism following the guidelines of our parent university for internal assessment. The mechanism is transparent. The grievance redressal cell is concerned to the internal continuous assessment and it strictly follows the timelines for effective outcome. All the examinations are conducted as per the guidelines of the Board of Examination and Evaluation of Savitribai Phule Pune University, Pune. The rules and regulations regarding examination process are described in the prospectus of college. The Internal Examinations are conducted under the Examination Committee which is constituted according to the guidelines and directions of SPPU. The committee includes senior faculty members and members of reserve category and members from administrative section. The Principal of the college makes the overall supervision of the entire examination process starting from filling of examination to the declaration of the result. The schedule of internal examination and assessment is prepared by the College Examination Officer (CEO) in consultation with all the heads of departments, principal and administrative staff of the college. The time table of internal assessment examination is displayed on college notice board well in advance for the information of students and faculty members. Seating arrangements for examination is displayed on the notice board. The question papers of all subjects are prepared by the teachers maintaining its confidentiality and stored in sealed envelopes in the custody of the College Examination Officer.

After the completion of internal examinations, the evaluation process is immediately carried out by the respective teachers. After the assessment, internal marks are displayed on notice boards and communicated to the students to avoid any grievance on their part. In present CBCS pattern 2019 30% weightage is assigned for internal evaluation and 70% weightage is assigned for external examination each semester. Mandatory and Optional Extra Credit Courses as a part of CBCS pattern are conducted at college level following rules and regulation of parent university. Final examinations of the university are conducted by the college as per the notifications, rules and regulation of Parent University. The teachers prepare their subject wise final mark list of internal examination and upload on the portal of university through their teachers' profile. Thereafter, the record is verified by the Principal and CEO and finally submitted to the university. The college follows strictly all the guidelines and rules notified by the affiliating university while conducting internal examinations and external examinations. Grievances related to Internal and external university exams like questions out of syllabus, repeated questions, improper division of marks, marks missing, wrong question numbers or any other even minor correction during semester exams are addressed to the CEO and Principal who proceeds the same to the university immediately. After resolving the grievances by the university the concerned students are intimated immediately through examination department. If student has any grievances related to evaluation of university answer books, they are directed to apply for photo copy of the answer books. Thus the transparency in examination process is maintained with utmost care.

File Description	Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

The education intends to create better, skilfully equipped and intelligent citizens for the nation which will serve the nation to progress in every aspect after their graduation. The college is affiliated to Savitribai Phule Pune University, Pune and is recognized by the Government of Maharashtra. The college offers the education in arts and commerce programs. In arts faculty, the subjects like Marathi, Hindi, English and Political Science are taught at special level and Economics and Psychology are taught at general level. In commerce faculty, Cost Works and Accounting and Banking and finance are taught at special level and other subjects are taught at general level. Programme Outcomes (POs) and Course Outcomes (COs) for all courses offered by the college are identified and displayed on college website. They are also communicated to all stakeholders of the college particularly Staff and students. The college has a comprehensive and dynamic website <https://spcjejuri.edu.in> which is regularly updated. The college ensures that all the departments prepare program outcomes, program specific outcomes and course outcomes. The college provides academic flexibility to our students to choose special and general level subjects at SYBA and SYBCOM. The list of subject codes is made available for students through the college prospectus.

File Description	Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

The factors like transparency and time-bound examination system solely decide the quality of assessment process. Knowing significance of effective mechanism of assessment system for the attainment of POs and Cos, the college by following the directions of the university has developed time-bond and effective mechanism of assessment system. Harmonious, student friendly, cooperative attempts of the faculty members ceaselessly strive to promote and sustain students to imbibe active learning techniques. Similarly our faculty members take regular feedbacks and analyses them for the improvement of students. They implement both types of assessment process i.e. formative assessment and summative assessment for the attainment of POs and Cos. The IQAC also promotes a specific and systematic methodology for the attainment of POs and Cos. Attainment strategies of Programme Outcomes (POs) and Course Outcomes (COs) are decided by each department. Direct attainment is evaluated on the basis of result of semester examinations conducted by the college and university respectively. COs attainment is evaluated through assignments, seminars, interviews and projects, etc. Continuous evaluation is carried

out through internal examinations conducted as per the guidelines of the university.

Following the rules and regulations of the university, the performance of the student in every course is evaluated on the basis of the results of internal examinations, home assignments, practical examinations and university examinations. The external examination conducted by the university covers 70% of evaluation whereas 30% weightage is allotted to internal examinations. The question papers are set by the experienced faculty members at the university level and made available to the colleges through online channel following the utmost confidentiality. The parameters to measure the attainment are prepared in tune with the rules and regulations of the university such as progression and placement record, qualifying various competitive examinations i.e. SET, NET, M.Phil., Ph.D., etc. The information about jobs, business etc. of students is collected through alumni association.

File Description	Document
Provide Link for Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 89.37

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
125	136	131	117	105

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
137	148	143	136	123

File Description	Document
Institutional data in the prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1	
Online student satisfaction survey regarding teaching learning process	
Response: 3.47	
File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 2.55

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	2.55

File Description

Document

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

To create and transfer the knowledge and to get the intended outcome, the college has established various committees which support one another by conducting various curricular, co-curricular and extracurricular activities. The support and cooperation of all the committees is the ecosystem which helps implement innovations, Indian Knowledge System, etc. The college in collaboration with various professional institutes regularly conducts workshop and experts lectures to make aware students about entrepreneurship. Industrial visits are arranged to give information about the industry and its work. Career guidance programs are arranged in the college. The Department of Lifelong Learning and Extension, Soft Skill Development Cell, Placement Cell, Competitive Examination Centre, etc. are established to promote entrepreneurship, innovation and creative ideas. The college continuously tries to identify capable students and motivates them to implement innovations and entrepreneurial ventures. To achieve this task, the college signed MoU with Vippra Skill India Private Ltd, Pune and has conducted short certificate courses such as Fashion Designing, CCTV Installation, and Electrical Trainer. The college organizes regular industrial visits to the various institutions, industries and research centres. Commerce department regularly conducts visit to the nearby institutions, industries and research centres.

Various workshops and experts lectures are arranged for the promotion of Entrepreneurship in Commerce, Accounts and Taxation and Capital Market. The institution takes special efforts to create an ecosystem for innovations for creation and transfer of knowledge providing supportive atmosphere for entrepreneurship. The facilities like reading room, Wi-Fi, computer lab and internet facilities. Similarly, our students are encouraged to present their innovative ideas and research papers in competitions, Presentations, Seminars and workshops.

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 7

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
01	01	01	02	02

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 3.69

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
05	06	22	17	09

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 1.44

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
03	04	03	06	07

File Description	Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

To sensitize the students towards community needs, the college regularly organizes a number of extension activities and caters the need of neighbourhood community. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme and Student Development Cell. Through these units, the college

undertakes various extension activities in the neighbourhood community. In collaboration with various NGOs, the college conducts activities for senior citizens, women's health, guidance for farmers about various government schemes, workshop on water conservation, workshop for various financial schemes of government, etc. Awareness programmes on child rights and child labour through teenage workshop, cleanliness, gender sensitization, women empowerment, computer literacy, health education and sports are organized in collaboration with different functioning committees under college IQAC. The students are motivated to participate in intra-collegiate and intercollegiate co- extra-curricular, social, cultural, and sports activities. The college undertakes various social outreach programmes through NSS, and other committees. NSS focuses on the inculcation of social skills and value based life skills. Thus, extension programmes are conducted on-campus and off-campus to involve the residents in the vicinity of the college. National Service Scheme and Student Development Council are very efficient departments of the college. Our NSS has won State Level Best NSS unit for fruitful extension work. These departments regularly organize extension activities like Blood Donation camp, Road Safety Awareness Programme, AIDS Awareness Program, Hand Wash Awareness Rally, Blood Donation and HB Checking Camp, Social Awareness Rally, Swachha Vari Nirmal Vari Abhiyan, Voter's Awareness Rally, Constitution Awareness Rally, Street Play, Special Camp, 'Beti Bachao', Clean India Mission, Tree plantation, Flood Relief Fund Collection Programme, Awareness Programme on Covid19, Value Education Workshops, etc. Such initiatives of our college have contributed significantly to transform the mind-set of our students as well as the society. Every year, NSS organizes seven days 'Special Shramanskar Camp' in nearby village. During this camp, the volunteers stay in that village and conduct various activities. The college also celebrates various Days to get social awareness among staff and students. Extension lectures are also organized by different departments to impart students about latest developments in different fields. The college takes initiatives for all the community oriented activities, environment activities, observing No Vehicle Day and Plastic Ban to give the message to the people in vicinity. Thus, college has been working as a catalyst for the last 33 years by showing its institutional responsibility towards society.

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Our college has received Government of Maharashtra's state-level award for National Service Scheme unit and for best Program Officer in 2009. Following the old legacy, the college conducts various extension activities in the vicinity of the college. Extension activities mainly revolve around the problems such as Blood Donation, Road Safety, HIV/AIDS, Hand Wash, HB, Voter's Awareness, Constitution Awareness, Gender Discrimination, Cutting of Tree, Flood, Drinking Water, Viral diseases, etc.

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 9

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
03	0	0	03	03

File Description	Document
Institutional data in the prescribed format	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 07

File Description	Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

An infrastructural factor is essential to pass on effectual teaching and learning. The management aims to make available such necessary facilities with advanced teaching-learning aids. The college is bound to enlarge facilities as per the needs of the growing demand of the students. Acharya Atre Vikas Pratishthan Purandar has made available the present infrastructure by collecting grants from different people and charitable trusts i.e. Pawar Charitable Trust, Mart and Devsanthan Jejuri, etc. The management consistently tries to make available as much as funding for the college to provide good learning infrastructure for the students. Except for salary grants, other expenses are borne by the management through raising funds from various sources. The college has 7.10 acre of land in the historical area of Chinch Baug in Jejuri. The sufficient infrastructural facilities for curricular and co-curricular activities are made available in the college. The new building of the college has been constructed to meet the requirement of students. Until 2011, the college was situated into the old building called Holkar Wada which was built by Maratha Lady Ruler Ahilya Devi Holkar before 300 years; however, it was inadequate to meet the needs of the college. Therefore, the new building was planned and construed in the Chinch Baug, a tamarind orchard, by raising funds from various agencies, charitable trusts, government, etc. At present, there are 13 classrooms, one seminar hall, one computer lab, library and reading hall, five separate cubicles for the departments i.e. Department of Hindi, Department of Political Science, Department of Marathi, Department of Economics and Department of Psychology, college office is also made available separate cubicles, one ladies common room and principal's office. The office is fully computerized and equipped with advanced Vriddhi Software. Under the same scheme in 2010, we made available one laptop. Keeping the need of the students of this college, we consistently increased the numbers of the computers, at present we have 20 have computers all equipped with internet facility, 4 printers, and 2 out of which having scanning facility, one external hard disc and 2 photocopy machines. As the college has been recently shifted into a new building, it has now provided a well-equipped auditorium of 100 seats with required audio facility and lighting facility. Whenever it is required LCD projector is installed. The college has furnished one computer lab. All the students of the college have all allotted enough time by distributing them in various batches. Keeping the significance of library in the journey of students' academic life, we made available reference books, e-resources, journals, e-books, and rare books. Wi-Fi facility for students and staff is provided with 100 mbps speed. A well-equipped and spacious reading hall with the capacity of 50 students is made available. All the entries of the books are entered in the Vriddhi Software. Enough parking shed and space for staff and a student is made available. Canteen facility and drinking water facility is also made available. Separate toilet facilities for boys, girls and staff are made available. A gymnasium with basic instruments is

available in the college. All kinds of sport equipment are also available.

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 6.8

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
2.67	0.43	0.05	1.34	3.79

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The college has a spacious library with an area of 1250 sq.ft. A well-furnished reading hall of 40 students seating capacity is available. The students, teaching and non-teaching staff of the college makes use of the library. Library is well equipped with advanced IT infrastructure and furniture.

A full-fledged librarian has been operating since the year 1996. A total number of books including textbook and reference books are 11877 at present. College has subscribed 8 newspapers in Marathi, Hindi and English language. A library is automated using VRIDDHI SOFTWARE (Version 2.0) since 2013-14 and has proven satisfactory so far. Daily entries are made in the software. A unique Id for each book is generated in the form of bar-code and also issued to every book. The ID Cards with bar-code are

generated following the library procedure accurately. Students working in Earn and Learn Scheme are used for manual jobs. Details of the software used for automation includes Online Public Access Catalogue. OPAC thus allow other stakeholders who are connected with local area network. Printing and Internet bandwidth/ speed 100 Mbps is available in the library. Institutional Repository consists of question banks of all departments.

Subscription to e-resources:

The College has subscription of N-LIST project and it is renewed regularly to provide uninterrupted access to the vast e-resources available through N-LIST. Through these subscription students, researchers and faculty members of college get the access to 6000+ e-journals and more than 199000 e-books. Students, Researchers and Faculty Members of college can access e-resources and download articles required by them directly from the publisher's website with the help of user id and password.

Beside this, following activities are implemented for enhancement of students.

- Library orientation – Students are oriented and made aware of use of the library
- Circulation of books and reading material
- Home Lending of Book –Each students are issued two book at a time for the period of 8 days and one extra book is issued for one day.
- Reference and information Services- Journals, magazines, CDs, Encyclopaedias, and Dictionaries.
- Book Bank facility provided to a bright students.
- Newspaper clipping service made available to staff and students.
- Display of new arrivals.
- Photocopy: Photocopy services are available for the users with reasonable cost.
- Inter-Library Loan Service – If reading material is not available in our library, users can get from others libraries.
 - Computer lab provides internet facility for searching academic papers and browsing e-resources including e-books and journals.
- Publisher Catalogues is circulated to the staff for recommending new books and journals.
- Downloading and printing service is provided to the staff and students.
- The Library Advisory Committee reviews the suggestions, complaints and takes actions to improve the library facilities and services.

- A subject wise collection of e-books and e-journals are available in the library.

File Description	Document
Upload Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

Considering the significance of IT facilities in the age of globalization, the ICT facilities and other learning resources are sufficiently available in the college for academic and administrative purposes. All the departments in the college are provided with internet connected computers. Every year according to the need of students, teachers and administrative staff the requirements IT facilities is upgraded. Similarly, for smooth functioning of teaching learning and administrative procedures the existing IT facilities are maintained regularly.

The provision for purchase and maintenance of IT facilities is made in the budget by the Management and College Development Committee. The maintenance of the IT facilities and equipment is done by the private agencies and outsourced by the part time workers and technicians. The college has appointed one part time supervisor for the upgradation/maintenance and repairing of the college IT facilities like Computers, CCTVs, Printers, Xerox machines, Projectors, and other IT instruments. Battery Backups and Electrical equipment are regularly maintained by local vendor.

Computer hardware's in our College:

Printers and Scanner

Sr. No.	Particulars	2018	2023
1	Computers	20	24
2	Printers	04	06
3	Scanner	01	01
4	Photo Copy Machines	03	03
5	Printer With Scanner	02	02

6	Internet Facility	04 mbps	100 mbps
7	Wi-Fi Routers	04	08
8	LCD Projectors	03	03
9	Laptop	01	02

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 27.4

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 20

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 44.64

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
12.15	7.69	7.06	9.46	18.02

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 26.71

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
120	102	126	194	246

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: C. 2 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 1.63

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
13	0	0	13	22

File Description	Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: C. 2 of the above

File Description	Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 12.38

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
22	14	19	12	09

5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
125	136	131	117	105

File Description	Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 4

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
02	0	0	01	01

File Description	Document
Institutional data in the prescribed format	View Document

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 37.6

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
45	37	0	48	58

File Description	Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The college has a registered Alumni Association (Registration No: MH/132/2018/Pune). Dr. Bebi Kolte is appointed as coordinator of the Alumni Association and she coordinates to conduct the meetings. The General Meeting is conducted once in a year. Every year, on the occasion of birth anniversary of Mahatma Gandhi 2nd October, the annual meeting of alumni association is conducted. It is noted that every year more than hundred Alumni attend the meeting. Their feedback is obtained through the feedback forms and the interaction during the meeting.

Members of this association are working on various prominent positions in the different leading organizations. They are contributing to the overall development of the college through their guidance, mentoring, and outreach activities such as field visits, training, and placement opportunities. The institution gets benefitted from organizing campus drives with the support of the alumni association. The prominent Alumni are invited to speak on various aspects of Curricular, Extracurricular and Extension activities conducted by the college throughout the year. Their suggestions and guidance are kindly considered by the College Management. In the registered Alumni Association there is an executive council of office bearers i.e. Mr. Vitthal Sonawane, Mr. Shivaji Rane, Mr. Somnath Ubale and Miss. Shushma Prabhale and they continually support to the overall development of the institute. They are invited for regular meetings and programmes like Annual Gathering, Foundation Day, College Convocation Programme, Lecture Series, Teachers day and other functions organized by the institute. Whenever, it is required, the financial assistance is provided by some of our prominent alumni.

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

The administration of the college follows the policy of participative management for effective functioning of the institution. The principal of the college supervises the overall functioning in coordination with CDC, IQAC and other College Functioning Committees. The governance of the institution is reflective in tune with the vision, mission and objectives of the institution.

-

Rural Development through Education, Arts, Sports and Culture

-

- Developing life skills of excellence and moral values among youths through quality education to make them responsible global citizens.
- Contributing meaningfully to national developmental growth.
- Imparting quality education with the integrated use of technology.

Nature of Governance and Participation of Teachers

College is governed by **Acharya Atre Vikas Pratisthan, Purndar** and it encourages and follows culture of decentralization and participative management by involving all staff members in a number of administrative roles. The management, Principal and faculty work together for the implementation of quality policies and plans. The College Development Committee guides to plan, to monitor and to evaluate mechanism for overall smooth and healthy functioning of the college.

The participative management is achieved by decentralization from Principal, Vice- Principal, IQAC Coordinator, and Heads of the Departments, teaching faculty and administrative staff. In the beginning of academic year, various college committees are formed by the Principal as per the recommendations of

IQAC. Statuary Committees including those which maintain discipline and harmony are well established and have a rule book. Other committees are need-based for overall fulfilment of our mission. The college has limited faculty members and hence the concept of roundtable has been introduced. In addition to the above committees for the Co-curricular and Extra-curricular activities are formulated, which help in student-centric approach and nurture.

IQAC provides facilitative and participative voluntary system for the sustenance of quality. Enhancement measures are ensured through the 'Academic and Activity Calendar' effectively and efficiently maintaining standards within the institution.

The Heads of Departments are given freedom to administrate their respective departments, plans and execute academic programs.

The administrative office takes care of matters related to admissions, eligibility, scholarship, provident funds, salaries and resource mobilization. It also supports maintaining records. It helps interact with government, university, parents and students.

The procedure adopted by the institution to monitor and evaluate plans for effective implementation and improvement of quality plans are as follows:

- Feedback from the stakeholders.
- Analysis of the information and evaluation of the plan.
- Identify the problem and develop actions that can be taken to higher avert catastrophes or reduce losses.
- Improve the quality plan till 'most likely' outcomes are obtained.

Perspective Plan

- To create harmonious atmosphere for implementation of NEP.
- To strengthen core and skill based subjects.
- To develop 'Mechanism and Procedures' and 'Policies' for effective implementation of NEP.
- Integration of technology in aspects of teaching learning and co-curricular services.

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The institution is careful to deploy perspective plan effectively to execute vision and mission of the institution. To improve the overall academic and administrative quality of the institution, formulation of development objectives, directives and guidelines are important. Our college is affiliated to Savitribai Phule Pune University, Pune and it is recognized with UGC 2F, 12(B) and Grant-in-Aid, Co-education and Self-Financed institution. The Principal is the head of the institution with the support of Vice-Principals and IQAC for the academic management for the regular functioning of the college.

The administrative setup consists of the Principal followed by the Vice-Principal,

Head Clerk, Senior Clerk, Junior Clerk, and Peons. The formation of Departments includes Heads of Department and Assistant Professors. The formal structure of the library staff includes the Librarian and a peon. Organization structure of the Department of Physical Education and Sports includes a Director of Physical Education and a peon.

Service Rules:

The College follows the rules and regulation laid down by Savitribai Phule Pune University, Pune, UGC, New Delhi and Government of Maharashtra for the service conditions and rules.

Recruitment Procedures:

The recruitment process of permanent posts (Grant-in-aid) staff is as per norms of Government of Maharashtra, University and UGC. The recruitment of Temporary

Posts (Non-Grant) staff is carried out by the College Management as per the norms of the University and UGC.

Procedures for Promotion:

Promotion to the faculty is given according to the rules of affiliating University i.e. Savitribai Phule Pune University, Pune, UGC, New Delhi and Government of Maharashtra State.

The institutional Strategic/ perspective plan:

The institution designs long time and short time perspective plan in order to enhance the overall growth of the institution. The short term perspective plan is targeted for the current academic year. Long term perspective plan is prepared for next five years. After taking feedbacks from various stakeholders, the college prepares a development plan and the same is implemented through different committees to transform the vision and mission of the college into reality. The College Development Committee (CDC) along with Internal Quality Assurance Cell (IQAC) makes the perspective infrastructure and academic plan for the institution keeping in view the priority areas. The various decisions and matters are reviewed periodically during the meetings chaired by the Principal. The college ensures that adequate infrastructure facilities are keys for effective and efficient conduct of the educational programmes. All required other supportive facilities on the campus are also developed well to contribute to the effective ambience for conducting regular curricular, extracurricular and administrative activities in the college. The college makes provision of expenditure in the annual budget of college for maintenance and replacement of physical facilities which will ensure their availability on a continual basis.

6.2.2

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

The institution has effective welfare measures as well as Performance Appraisal System (PAS) for both teaching and non-teaching staff. At its most basics are physical facilities like washrooms and clean drinking water for employees. Since we are an academic organization, faculty empowerment is pivotal. A sense of well-being through career enhancement also contributes to the welfare of the employees. For the above-mentioned points, the management has provided optimum encouragement in an unbiased manner

to all teaching faculty and non-teaching staff.

Faculty Empowerment through Institutional Encouragement

To enhance welfare measures one of the attributes provided by a parent organization is liberty to choose and attend academic forums such as seminars, conferences, symposiums, workshops, refresher courses, orientation courses, short-term courses, soft skill courses, short-term training programs and human value education courses. Ninety percent teaching staff has benefited from these welfare majors.

Institutional Initiatives

A co-operative society named 'Acharya Atre Co-operative Credit Society for Teaching Non-Teaching' was found in 2001 with the sole and noble objective. Since then it is run by teaching and non-teaching staff members for meeting the necessary financial needs. All the teaching and non-teaching staffs are members of the co-operative society. Around 80% staff members have availed financial assistance and got benefited in the circumstances dire needs. The society provides loan up to Rs. 2500000 (Twenty Five Lakhs) for a long-term period and Rs. 50000 (Fifty Thousands) for the short-term period. Monthly subscription against the share of staff is Rs 2000. As a result of the continuous subscription of shares, each member has 2 to 3 lakhs amount deposited in their respective accounts and consequently every year they get 9 to 10 percent dividend.

Government Initiatives

Group Medical Accidental Insurance Scheme for State Government and Semi-Government Employees is initiated by the Government of Maharashtra since 1st August 2017. All the teaching and non-teaching employees from a grant in aid section are liable for this compensation and benefits.

Traditional welfare scheme includes the facility of Government Provident Fund and Gratuity Fund. Recruitment on compassionate ground is feasible.

Facility of medical expenses for reimbursement scheme for permanent full-time teaching and non-teaching staff is available. Around 20% of the staff has availed of this benefit since its inception.

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description

Document

Institutional data in the prescribed format

[View Document](#)

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 15

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	4	5	1	2

6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Acharya Atre Vikas Pratisthan Purndar manages the college through its executive council. Every year the budget is prepared well in advance after taking into consideration the requirements of the college. The college also prepares its budget every year and that is approved in meeting of College Development Committee. Before preparation of the budget, the demand of requirements of equipment, computers, books, stationery item, etc. is taken into account. After the approval of College Development committee, the budget is placed in the meeting of Executive Council of AAVP. According to the necessity, Executive Council of AAVP makes a provision for advance funds whenever needed.

The College Development Committee decides priorities while allotting financial resources. Funds are allocated on the priority basis for various purposes. The College Development Committee studies the annual expenditure, scrutinizes the budget and provides feedback for effective use of financial resources.

Before making major purchases of computers, equipment etc. the Purchase Committee of the college before recommending the purchase. A Purchasing Committee ensures that the correct equipment with the right specifications is purchased at the best prices.

The major source of college income is the grant of aid received from the state government for salary expenditure of grantable section. The college also utilizes some sort of student fees as per rules for non-salary expenses. For self-finance courses the major source of income is fees collected from students. Educational fees and the deficit are managed by AAVP. College also receives grants from the university for curricular, co-curricular, sports equipment and physical infrastructure.

The college conducts internal and external financial audit regularly. We have a well-formulated financial policy for generating the resources and its utilization. We have norms and regulations for the utilization of funds and grants laid down by the government. For the scrutiny of the financial statements, we have appointed internal and external auditors.

We do not promote supplementary provisions. Preparing budgets well in advance, taking into considerations the financial policy, rules and regulations we don't require supplementary provisions. Treasurer of our institution is a renowned Chartered Accountant, whose guidance helps to maintain financial records up to date. He visits quarterly to the college and inspects the record according to the necessity.

Close monitoring at all levels, timely action and follow up actions helps immensely to us for objection less audits. CDC closely monitors financial transactions of the college.

External audits carried out by Chartered Accountant Joshi and Raikar regularly. He and his experts are also available to us for more clarifications. His diligence, positive attitude, vigilance, integrity and intelligence have been a guiding star to us. At the time of external and internal audits, college office makes sure the following documents are ready. We provide the following documents to the auditors

1. Cashbook and Ledger
2. Stock Register
3. Pay Bills
4. Contingent Register
5. Service books
6. Logbooks
7. Contingent Bills
8. Monthly expenditure statement

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

IQAC is established in 2004 in the college after completion of the first cycle of accreditation. Since then the IQAC is committed to provide qualitative teaching and learning. To sustain qualitative teaching and learning process, IQAC promotes good practices and it supports the teachers to meet the student's

expectations. Close monitoring of quality teaching support helps encourage broad endorsement within the academic community. A flexible institutional framework, a higher level of teacher autonomy and collaborative relationship with students and staff are all conducive to enhance the teaching-learning process.

The success of quality initiatives suggested by IQAC depends mainly on the commitment of the heads of departments who motivates the quality teaching spirit their colleagues about and allow them for operational implementation. Motivation and Coordination of the heads of departments through appropriate facilities and platforms for discussion are crucial.

The evolution of quality teaching is often challenged in reality. The college implements evolution to monitor its activities. To create the reliable evolution of the teaching-learning process, IQAC suggests to collect feedbacks from the students and teachers. Every year IQAC collects feedbacks on important academic matters which include all aspects of teaching-learning for the stakeholders. Based on feedback and consequent discussions and plan of action is formulated. Action Taken Report is prepared. According to the ATR, IQAC looks after the successful implementation of the same with a specific timeline.

During the last five years, IQAC has encouraged to sign six MoU's with different institutions. The institution has introduced three short certificate courses like 1) Fashion designer, 2) Assistant Electrician and 3) CCTV Installation Technician in collaboration with VIPRA Skill India Private Limited, Pune. IQAC promotes programmes like Gender Equity Programme, Environmental Awareness, workshops on Human Rights, Value Education, ICT and Computer Skills, Preparation for Competitive Examinations, Communication Skills etc. IQAC also collects API Forms from teaching and Self-Appraisal forms from nonteaching staff. Major work of IQAC is to prepare and submit AQAR to NAAC and to conduct Academic Audit every year. Conduction of Skill Development Workshop etc. are the regular activities of the college.

IQAC reviews its teaching-learning process, structures and methodologies of operations and learning outcomes at periodic intervals. In order to bring the reformation in the Teaching-Learning process IQAC collects the feedbacks from Faculty, Alumni, Parents and students. The IQAC conducts periodical meetings with the Principal, Vice Principals, Head of the Departments, and Internal Examination Committee throughout the academic year. IQAC also periodically reviews the co-curricular activities like field and industrial visits organized by various departments. The result analysis is discussed and compared with the previous year's result for academic performance.

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: C. Any 2 of the above

File Description	Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Our college consistently organizes special programs for gender sensitization. It helps create awareness among the students and staff about the gender sensitivity and reduces barriers to personal and economic development created by sexism. It is observed that the various programs on gender sensitivity help to generate respect for the individual regardless of sex. Gender sensitivity is not about pitting women against men. On the contrary, education that is gender sensitive benefits members of both sexes. It helps them determine which assumptions in matters of gender are valid and which are stereotyped generalizations. Gender awareness requires not only intellectual effort but also sensitivity and open-mindedness. It opens up the widest possible range of life options for both women and men. To develop and sustain gender sensitivity, Savitribai Phule Pune University continuously directs and guides the affiliated colleges in the following respect:

The college has Women Grievances cell which looks after the issues pertaining to women in particular. Women Grievances cell is capable of dealing the cases (if any) very confidently with its team of Principal, functional head of the cell and a few women faculty members. The cell also conducts different activities to encourage women to fight against any kind of injustice resulting from gender bias. It can be stated with due pride that in the institution the incidents of sexual harassment of women students are nil due to the discipline in the campus. The campus is proved to be very secure due to its well-maintained security system.

The management is very concerned about health and security and thus provided with adequate facilities if needed in the time of emergency.

A fully functional first aid health Centre is in place to offer medical care for minor issues and first aid.

We organize workshops for stress-free life by the selected resource persons. The Faculty of the Department of Psychology as a trained counsellor is always available during the office hours to counsel the girl students if they find it essential.

The college has also made available enough space as a sick room for girl students with required facilities. Separate common rooms for both boys and girls are made available in the college building.

Entire campus is eyed by the CCTV which has been installed in the college in 2015. Police Station is well informed about the schedule of the college for patrolling which is nearby college. The mobile number of chair-women of the Grievance Cell is displayed on the board. Gender equity program

organized by NSS in its special winter camp. The lectures of distinctive personalities are arranged on gender equity. Similarly, Gender Issue workshops are consistently arranged by MASUM (NGO) Mumbai in NSS winter special camps during the last five years. In addition, these the programs, the College Women Grievance Cell organize essay competition on gender equity. Every year many students actively participate in the competition. We provide counselling as per their need. Due to all these precautions, there is not a single complaint from girl student about the gender inequality.

7.1.2

The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

Response: C. 2 of the above

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1. Green audit / Environment audit**
- 2. Energy audit**
- 3. Clean and green campus initiatives**
- 4. Beyond the campus environmental promotion activities**

Response: D. Any 1 of the above

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Our college consistently organizes special programs for gender sensitization. It helps create awareness among the students and staff to sensitize to the cultural, regional, linguistic communal and socioeconomic diversities of the state and the nation. We celebrate days of eminent personalities and National Festivals through National Service Scheme and Cultural committee. It helps develop tolerance and harmony towards culture, region and linguistics and also communal social economics and other diversities. Our students regularly participate in various cultural and social programmes organized by various social groups and NGOs in Jejuri. When Sant Dnyaneswar Maharaj Palkhi passes from Jejuri to

Pandharpur, our NSS students works to provide them basic facilities and also helps to clean Jejuri villange along with Municipal Council workers. The college has taken some initiatives for sensitization of students and employees of the institution to the constitutional responsibilities, values, rights, duties and responsibilities of citizens. Sensitization and awareness programmes like Human Rights Workshop, Legal Awareness Programme, Traffic Awareness Programme, and Some Social Value Programmes on the college campus and the vicinity. The programmes like code of conduct, human values, Value Education, and human Rights etc. are organized to inculcate constitutional responsibilities among the students. The college also invites experts to guide students and staff by informing the qualities of freedom fighters and to emphasize the duties and responsibilities of the citizens. The college publishes Handbook of Code of conduct every year for students and staff. The college takes many initiatives like conducting awareness campaigns, organizing various programmes, training programmes, seminars and workshops to sensitize the students to inherit human values handling with constitutional obligations. The college also conducts lecture series every year on the prominent topics like human values, rights, duties and responsibilities of citizens. Our faculties of political science and other departments also organize various academic and co-curricular activities for the dissemination of the Fundamental Duties and Rights of the Indian Citizens. During COVID pandemic, the college has undertaken various initiatives to stop spread of COVID infections during the last 2 years in the local area.

File Description	Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice – 1

(1) Title of the Practice: Preservation of Old Tamarind Trees by Constructing Compound

2) Goal:

To preserve old tamarind trees by constructing compound around the trees.

To develop eco-friendly atmosphere in the orchard of tamarind.

To preserve the legacy of great social work of Ahilyadevi Holkar

(3) The Context:

Two hundred fifty years ago, Maratha Lady Rular has constructed water tank of 14 acres to store water and has planted more than 100 tamarind trees for the pilgrims to perform religious rituals of Loard Khandoba. As the trees have become very old and many of them are falling down every year. Considering this downfall of the great legacy, the collage decided to protect some of the old trees and also plant new trees in colloboration with the society and NGOs.

(4)The Practice:

During the last five years, our college through National Service Scheme conducted many tree preservation awarness rallies and conveyed to the citizens of the village about the need of the preservation of trees. As a result some social workers and NGOs came forward and helped us finacially to construct compunds around the dilapidating old trees. Similarly, we planted 30 more tamarind trees and also constrctued compounds around newly planted trees too. In addition, we regularly watered the trees.

(5) Evidence of Success:

The trees were falling down every year. Now the falling down of trees stopped because the compound that we constructed around the old trees helped to extend the life of trees.

As we planted new tamarind trees and watered regularly, now 30 more news trees are growing at the natural speed. Consquently, the number of trees increased.

(6) Problems Encountered

Trees are very old and have become very weak. So we had to reduce the weight of the trees by cutting some weak branches. When we tried to cut the branches, we faced oppose of the society.

As the trees are very huge, we needed more fund to construct compound but we felt short of fund.

(7) Resources Required:

We need more fund and social cooperation to complete this tree preservation task.

File Description	Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

To create and sustain an atmosphere that facilitates the vision and mission of the institution i.e. *Rural Development through Education, Arts, Sports and Culture*, the education for girl students is nucleus goal of the institution. Sharadchandraji Pawar College Jejuri is very keen at facilitating personal commitment to the educational success of students especially girl students and thus the Academic committee consisting of Principal, senior faculty members, IQAC and College Examination Officer prepare the academic calendar well in advance before the commencement of the terms. The faculty members before the commencement of terms prepare the lesson plan and make it available to the students.

So many efforts are being made for the past few years to change the Teaching – Learning environment into activity-based learning. Following are the methods adopted to transform the academic environment:

1. Changing the teaching methodology by encouraging the faculty to use PowerPoint presentation where ever required.
2. Extensive use of online – content and other Video lectures to support the Classroom teaching.
3. Students are encouraged to present the poster and oral paper presentations.
4. Every faculty member is allotted 25 to 30 students to whom one acts as a mentor.
5. The mentor identifies the academic and personal problems of his/her ward.
6. The wards are encouraged to participate both in curricular and extracurricular activities.
7. Each department arranges guest lecturers periodically addressed by the eminent persons from Industry, Academic and Research Institutions.
8. Eminent experts of National reputed people are invited from academic /organization /industries for a seminar, workshop, conferences etc.

In addition to the classroom interactions, following are the other methods of learning experiences provided to the students:

1. Project work
2. The short-term Industrial visit to Jejuri MIDC.
3. Internships
4. Oral presentation
5. Seminars/ symposiums/ workshops
6. Paper presentations/ Group discussions

7. Providing access to e-journals and e-books o Use of ICT in delivering and learning process

Emphasis is paid to obtain feedback from parents, students, faculty members and alumni through informal contact to obtain information about qualitative changes which are required.

Feedback System

1. Students give feedback about the faculty at the end of each session or semester.
2. Feedback is taken from the parents of the wards.
3. Feedback is also taken from alumni

As a result of all these consistent efforts, the girl students play the major role in the events like the Annual day, Sports day and Cultural Days which are being organized by the college and inculcate the qualities of co-operation, co-ordination and teamwork.

Personality development programs such as soft skills and seminars under various activities and schemes of Savitribai Phule Pune University are being conducted from the first year to improve communication skills & soft skills of the students.

Social Responsibility Activities such as Go Green Activity through plantation, Blood Donation, plantation and visiting nearby villages and helping them according to their requirements

Achievement

1. Improved students understanding of domain knowledge o Improved results and pass percentage
2. Reduced backlogs and detention
3. Improved placements and opting for higher studies.

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

Staff welfare is an all encompassing covering a wide range of facilities that are essential for well beings of staff. At its most basics are physical facilities like washrooms and clean drinking water for employees. Since we are an academic organization, faculty empowerment is pivotal. A sense of well being through career enhancement also contributes to the welfare of the employees. For the above mentioned points, the management has provided optimum encouragement in unbiased manner to all teaching faculty and non teaching staff. To enhance welfare measures one of the attributes provided by a parent organization is liberty to choose and attend academic forums such as seminars, conferences, symposiums, workshops, refresher courses, orientation courses, short term courses, soft skill courses, short term training programs and human value education courses. Ninety percent teaching staff has benefited. A co-operative society named 'Acharya Atre Co-operative Credit Society for Teaching Non-Teaching' was found in 2001 with the sole and noble objective. Our safety document emphasizes on the following five traits. Organization is committed to safety in their behavior of action. Respectful Work Environment is inculcated in the college premise. Safety is maintained through proper implementation of Planed activities complimentary to academic calendar prepared by Internal Quality Assurance Cell. To avoid any natural or artificial calamities, our college administration has well developed an effective communication system among the teaching, non-teaching and students of the college. Disaster management committee is formulated in the college to identify and evaluate hazards activities.

Concluding Remarks :

College has established in June 1991 and since then the education is being provided in an affordable way to the socially and economically backward students who are mostly from agrarian background. Spacious Campus area 7.10 acres with 65 tamarind trees planted 250 years ago by Maratha Lady Rular Ahilyadevi Holkar. College has Permanent Affiliation and recognized under UGC Section 2(f) 12(B). Two times NAAC Accreditation i.e. 2004 and 2018.

In today's era of higher competitive acumen, collaborations are inevitable. The college looks at collaborations as opportunities to develop and harness complementary strengths in Arts and Commerce. We have collaboration with 07 different colleges and NGOs. While beating the odds and trying to find an idea for solution, we have got ourselves together with local agencies, industries, foundations with the aim of benefitting students. On our path forward, our most important commitment is to better ourselves as an ensemble with each passing year. With an increased emphasis on skill development and customized vocational programs, this year we have conducted three skill oriented courses in collaboration with Skill India Development. We are trying to achieve better merit and consistent inclination towards learning on account of students. Master's program and research enhancement is definitely the order of the day. Keeping this need in mind, we have applied for BBA (CA) and M.Com. Thus, we hope to begin our Masters in Commerce faculties from the next academic year.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																														
1.3.2	<p>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</p> <p>1.3.2.1. Number of students undertaking project work/field work / internships Answer before DVV Verification : 165 Answer after DVV Verification: 164</p>																														
2.1.1	<p>Enrolment percentage</p> <p>2.1.1.1. Number of seats filled year wise during last five years (Only first year admissions to be considered) Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>2.1.1.2. Number of sanctioned seats year wise during last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>852</td> <td>852</td> <td>852</td> <td>852</td> <td>852</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>840</td> <td>840</td> <td>840</td> <td>840</td> <td>840</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19						2022-23	2021-22	2020-21	2019-20	2018-19	852	852	852	852	852	2022-23	2021-22	2020-21	2019-20	2018-19	840	840	840	840	840
2022-23	2021-22	2020-21	2019-20	2018-19																											
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852	852	852	852	852																											
2022-23	2021-22	2020-21	2019-20	2018-19																											
840	840	840	840	840																											
2.1.2	<p>Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years</p> <p>2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats) Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>272</td> <td>315</td> <td>287</td> <td>275</td> <td>269</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>187</td> <td>187</td> <td>194</td> <td>194</td> <td>194</td> </tr> </tbody> </table> <p>2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	272	315	287	275	269	2022-23	2021-22	2020-21	2019-20	2018-19	187	187	194	194	194	2022-23	2021-22	2020-21	2019-20	2018-19					
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2022-23	2021-22	2020-21	2019-20	2018-19																											

2022-23	2021-22	2020-21	2019-20	2018-19
402	402	402	402	402

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
187	187	194	194	194

Remark : HEI input edited as actual seats are always less than or equal to seats earmarked

2.4.2 ***Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)***

2.4.2.1. **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
10	10	10	10	10

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
09	09	09	09	09

Remark : 1) Input edited as per the supporting documents 2) Kindly provide Doctorate Degree / Provisional Degree Certificate awarded by UGC recognized universities

5.1.4 ***The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases***

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. 2 of the above

6.2.2 ***Institution implements e-governance in its operations***

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Answer before DVV Verification : A. All of the above

	Answer After DVV Verification: A. All of the above
6.5.2	<p>Quality assurance initiatives of the institution include:</p> <ol style="list-style-type: none"> 1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented 2. Academic and Administrative Audit (AAA) and follow-up action taken 3. Collaborative quality initiatives with other institution(s) 4. Participation in NIRF and other recognized rankings 5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc. <p>Answer before DVV Verification : C. Any 2 of the above Answer After DVV Verification: C. Any 2 of the above</p>
7.1.2	<p>The Institution has facilities and initiatives for</p> <ol style="list-style-type: none"> 1. Alternate sources of energy and energy conservation measures 2. Management of the various types of degradable and nondegradable waste 3. Water conservation 4. Green campus initiatives 5. Disabled-friendly, barrier free environment <p>Answer before DVV Verification : C. 2 of the above Answer After DVV Verification: C. 2 of the above</p>
7.1.3	<p>Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following</p> <ol style="list-style-type: none"> 1. Green audit / Environment audit 2. Energy audit 3. Clean and green campus initiatives 4. Beyond the campus environmental promotion activities <p>Answer before DVV Verification : D. Any 1 of the above Answer After DVV Verification: D. Any 1 of the above</p>

2.Extended Profile Deviations

Extended Profile Deviations
No Deviations